

## Best Practice- II:

1. Title of the Practice: **ADMINISTRATIVE REFORMS THROUGH MANAGEMENT INFORMATION SYSTEMS (MIS) SOFTWARE, PIRSA & MOUs**

2. Objectives of the Practice: Main objectives of the MIS Software are:

- Data Storage,
- Data Retrieval etc.
- Hassel free management
- PIRSA to bring more financial clarity in the system
- MOU with various Institutes for better learning environment with skill enhancement mechanism.

**3. The Context:** College **MIS software** is a crucial tool for managing administrative and academic works etc. for the proper functioning of the college. Especially learners are benefitted during admission, examination and other academic pursuits on the other academic pursuits and teachers also take advantage of this system to disseminate information to learner groups.

**PIRSA** is To achieve proper financial management by ensuring financial transparency and accountability, and to earn maximum possible revenue from the available non-Govt. (NG) & non-treasury (NT) fund of the colleges and institutions by upgrading followed Traditional Accounting System (TAS).

**Mous** with five different institutes was done for various purpose like academic and research activities, Exchanging cultural heritage, health awareness programme for enriching ethnic mosaic and cultural heritage.

**4. The Practice: MIS Software** is to cater to the specific needs of the state education system and integrate with existing processes. This is of great help now a day as affiliating University has introduced NEP 2020.

In **PIRSA** the NG & NT fund of the colleges and institutions were maintained in numbers of bank accounts for this kind of single source of fund collection from students. But, due to improper books of accounts and record keeping processes, the administration were not possible to ensure proper financial management, financial transparency and accountability of this fund for the purpose of development of the colleges and institutions.

Through MOUs various academic and extracurricular activities are organised in the college campus this helps the students of both institutes for better learning environment.

**5. Evidence of Success:** Our dynamic college website (<http://mbbcollege.in/>). It has several modules and Digital Library. **Mous** with various institutes also helps the institute to grow keeping the pace with present day needs.

In **PIRSA** The available NG & NT fund started to be maintained in single bank account instead of multiple bank accounts with a uniform, systematic, proper accounting and reconciliation system with a facility of maximum revenue earning by means of bank interest. After PIRSA System implementation, the revenue earning of the college and institution has been increased, which are utilizing in the various development work of the colleges and institution through a systematic financial management process.

**6. Problems Encountered and Resources Required:** Proper resources, such as IT support, technical experts, and Funds for maintaining the practice with regular training wherever necessary to address these challenges.

Through PIRSA it is very tough to maintain the required books of accounts and records of all kinds of Govt. fund and NG & NT fund of every college by a single work force or a Cashier, when there are acute shortage of staff in each and every colleges and institutions. By implementing the PIRSA System, all kinds of NG & NT funds are presently maintaining not only through single bank account instead of multiple numbers of accounts (at least 6 to 7 numbers) but also proper accounting records are started to be maintained in total 04 (four) numbers of books of accounts & registers only instead of numbers of registers (at least 10 to 14 numbers) only for NG and NT funds. The generated revenue from the system which are crediting into the bank account of the college in monthly basis are utilizing for mitigating recurring expenditure and all kinds of developmental works of the institutions. The monthly reporting process of the system in online and offline both has ensured financial transparency and accountability in financial transaction including instant verification of accounts from the higher authority of the department.

For MOUs different institutes has different protocols and administrative approval for the same is time taking process. Moreover college has to improve infrastructure and facilities for extending MOUs to other institutes.

## MIS

### **Management Information Systems (MIS) Software**

After an extensive research on various practices undertaken by our Institution the College has developed a "College Management Information System".

This system is helping our Institution in following ways:

- It reduces Paper Work, Improve Work Efficiency and Save Time.
- It relieves Academic Staffs and Teachers from administrative work load.
- It eliminates work duplication.
- It helps Principal in making vital executive decisions.
- It helps IQAC to collect and manage various information.
- Students need not have to wait for more than few minutes for any services from college.
- It transfers our institute into an ideal institute.

The Heart of this "Management Information System" is our dynamic college website (<http://mbbcollege.in/>). It has several modules.

#### Different modules and their functions

Module	Function
Academic	Students Registration details, Preparation of Attendance Register, Classification of Students and Teachers with graphical representation. Communication with students through emails. Uploading Lecture Notes, Assignments by teachers in College website for students.
Administration	Uploading of Notices, Tenders and Activities in College website. Management of Teachers' details.
Examination	Generation marks slip for internal examination, Preparation, display and management of examination seat plan, Preparation, display and management of invigilation duty chart.
Document Management	Creation and uploading of documents in the website by different committees viz. IQAC, Teachers' Council, RUSA, Career and Counselling Cell, Science Forum, Distance Education Study Centre, NCC, NSS, Games & Sports, Art & Culture, etc.
Library	Digital cataloguing, Lending and borrowing books, Library Membership, Library Summary, Add/Edit Books.

## Screenshots of the MBB College MIS Software

MIS Home page (<http://www.mbbcollege.in>)

Basic Information	
Name	Nitesh Chakraborty
Session	2022
Application No.	UG22-BAG-22020
Roll No.	222
Library ID	
Reg. No.	
Univ. Roll No.	2201BAG0270222
DHE ID	
Guardian Name	
DOB	
Address	
Phone	XXXXXXXX296
Email	NITAXXXX. @XXX

Statistics Section

GOVERNMENT OF TRIPURA ACTIVITIES NOTICES TENDERS CONTACTS LOGIN

Home • Academic • Administration • Students' Corner • Facilities VISITORS  
00579220

### Department of Chemistry

**Arts**

- Bengali
- Economics
- Education
- English
- Geography
- Hindi
- History
- Kokborok
- Philosophy
- Physical Education
- Political Science
- Psychology
- Sanskrit
- Sociology

**Bio. Science**

- Botany
- Environmental Science
- Human Physiology

**General information**

Established in	1947
Courses Offered	Honours & General
HOD	<b>Dr. Saikat Das Sharma</b>
Associate Professors	3
Assistant Professors	1
Postgraduate Teachers	0
Guest Lecturers	0
Students	262

Departmental	
Publications	78
Paper Presentations	25
Books / Book Chapters	2
Research	5
OC, RC & FDP	16

Notices
Results
Routines
Lesson Plans
Activities
Students

**Brief Profile of the Department**

**Teachers**

	Dr. Saikat Das Sharma	Assistant Professor	+919436451812	saikatds@yahoo.com
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Departmental Profile

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### Department of Chemistry

**Arts**

- Bengali
- Economics
- Education
- English
- Geography
- Hindi
- History
- Kokborok
- Philosophy
- Physical Education
- Political Science
- Psychology
- Sanskrit
- Sociology

**Bio. Science**

- Botany

**Dr. Saikat Das Sharma**

MSc, PhD  
PhD: NEIST (CSIR-National Laboratory), Jorhat, Postdoc: Dr. D. S. Kothari Post Doctoral Fellow (UGC)

**Basic information**

Designation Assistant Professor

Department Chemistry

Subject Chemistry

Phone +919436451812

E-mail saikatds@yahoo.com

Publications	17
Paper Presentations	9
Books / Book Chapters	0
Research	1
OC, RC & FDP	9

**Specialization**

Organic Chemistry

**Areas of interest**


**Publications**

Teacher's Profile

**Maharaja Bir Bikram College**  
Knowledge is the key to immortality

ratul  
Logout

**Ratul Chakraborty**  
MSc  
The University of Burdwan



**Basic information**

Designation	Associate Professor	Publications	5
Paper Presentations			0
Books / Book Chapters			1
Research			0
OC, RC & FDP			0

Department: Statistics  
Subject: Statistics  
Phone: +918794879077  
E-mail: ratulchakraborty@gmail.com

**Specialization**  
Advanced Operations Research

**Areas of interest**

**Publications**

**Books**

### Teacher's Control Panel


DigiLib - Maharaja Bir Bikram College - Search by Subject VISITORS - 0006766 Login Records per page 15

Search Book by Subject  Search Book by Keywords  Classification

Select: Books in all language for subject: Chemistry

Sl.	Title	Edition	Volume	Series	Authors	Publisher	P.
1	3000 SOLVED PROBLEMS IN CHEMISTRY	1			David E. Goldberg, .	TATA MCGRAW-HILL PUBLISHING COMPANY LIMITED	NEW
2	3000 SOLVED PROBLEMS IN CHEMISTRY	1			David E. Goldberg, .	MCGRAW HILL BOOK COMPANY, INC	NEW
3	A BRIEF INTRODUCTION TO ORGANIC CHEMISTRY	1			Leland A. Underkofler, .	D. VAN NOSTRAND COMPANY, INC	NEW
4	A CLASS BOOK OF ORGANIC CHEMISTRY	1			J.B. Cohen, .	MACMILLAN & CO LTD	LOH
5	A CLASS BOOK OF PHYSICAL CHEMISTRY	1			T. Martin Lowry, .	MACMILLAN & CO LTD	LOH
6	A CLASS BOOK OF PHYSICAL CHEMISTRY	1			T. Martin Lowry, Samuel Sugden,	MACMILLAN & CO LTD	LOH
7	A CLASS BOOK OF SCIENCE	1			Maurice O'brien, .	M. H. GILL AND SON LIMITED	t
8	A COLLEGE COURSE OF INORGANIC CHEMISTRY	1			J.R. Partington, .	MACMILLAN & CO LTD	LOH
9	A COLLEGE ORGANIC CHEMISTRY	1			R.J.W. Cremlyn, .	HEINEMANN EDUCATIONAL BOOKS LTD	LOH
10	A COMMENTARY ON TENNYSON'S IN MEMORIAM	1			A.C. Bradley, .	MACMILLAN & CO LTD	LOH
11	A COMPREHENSIVE TREATISE ON INORGANIC AND THEORETICAL CHEMISTRY	1	XIII		J.W. Mellor, .	LONGMANS GREEN AND CO, INC	LOH
12	A COMPREHENSIVE TREATISE ON INORGANIC AND THEORETICAL CHEMISTRY	1			J.W. Mellor, .	LONGMANS, GREEN AND CO	LOH
13	A COMPREHENSIVE TREATISE ON INORGANIC AND THEORETICAL CHEMISTRY	1	IX		J.W. Mellor, .	LONGMANS, GREEN AND CO	LOH
14	A COMPREHENSIVE TREATISE ON INORGANIC AND THEORETICAL CHEMISTRY	1	III		J.W. Mellor, .	LONGMANS, GREEN AND CO	LOH
15	A COMPREHENSIVE TREATISE ON INORGANIC AND THEORETICAL CHEMISTRY	1	II		J.W. Mellor, .	LONGMANS, GREEN AND CO	LOH

Click on a book to get details. Click on a column header to get list in order.

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### Library Catalogue

# PIRSA

## Supporting Documents



## MOUs

【Recommend】 Easily add text in PDF

Add



### Memorandum of Understanding

**Institute of Tourism & Hotel Management**  
Bundelkhand University, Jhansi  
Uttar Pradesh-284128

&

**Maharaja Bir Bikram College**  
College Tilla, Agartala West Tripura-799004

**DR. NIRMAL BHADRA**  
Principal,  
M.B.B. College  
Agartala, West Tripura.

Principal  
Maharaja Bir Bikram College,  
Tripura

**HEAD**  
Department of  
Tourism & Hotel Management  
Bundelkhand University  
JHANSI

Director  
ITHM, BU, Jhansi

Page 1

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This Memorandum of Understanding (hereinafter called as the 'MOU') is entered into on this the .....Day of ..... Two Thousand and Twenty-Three by and between

**Sachin Deb Barman Memorial Govt. Music College** under Directorate of Higher Education, Govt. of Tripura located at Lichubagan, Agartala, Tripura, Pin - 799006 represented herein by its **Principal-in-charge** hereinafter referred to as **THE FIRST PARTY**

AND

**Maharaja Bir Bikram College** under Directorate of Higher Education, Govt. of Tripura located at Agartala, Tripura, Pin - 799004 represented herein by its **Principal** hereinafter referred to as **THE SECOND PARTY**

#### WHEREAS:

- First Party is a Higher Educational Institution
- First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education and Research.
- Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.
- Maharaja Bir Bikram College**, the Second Party is a Higher Education Institution engaged in education and skill development in the state of Tripura

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:

20/11/09/2023  
**(Dr. MANIKA DAS)**  
Principal-in-charge,  
H.O. & D.D.O.  
S.D. Barman Memorial Govt.,  
Music College, Lichubagan,  
Agartala, Tripura (W).

14-09-23  
**DR. NIRMAL BHADRA**  
Principal,  
M.B.B. College  
Agartala, West Tripura.

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GOVERNMENT OF TRIPURA  
MAHARAJA BIR BIKRAM COLLEGE  
Agartala, Tripura

MEMORANDUM OF UNDERSTANDING ( MOU )

BETWEEN

MAHARAJA BIR BIKRAM COLLEGE AND PEERLESS HOSPITEX HOSPITAL AND RESEARCH CENTER LTD.

This memorandum of Understanding is signed at Agartala on 21<sup>st</sup> July 2023.

BETWEEN

Maharaja Bir bikram College having its registered office at agartala, West Tripura-799004 9 hereinafter referred to as MBBC) which expression shall,unless excluded by or repugnant to the context or meaning thereof , mean and include its successors-ininterest,legal representatives,administrators,executors and legal assignees)of the first party.

AND

Peerless Hospitex hospital and research Center Ltd. having its registered office at 360, Panchasayar,Kolkata-700094,West Bengal9 hereinafter referred to as Peerless Hospital ) ) which expression shall, unless excluded by or repugnant to the context or meaning thereof , mean and include its successors-ininterest,legal representatives, administrators, executors and legal assignees)of the Second party.

MBBC & Peerless Hospital reached an understanding to jointly promote special privileges for all Faculty, Member Teaching ,non-teaching, staff and all students of the College along with their dependents on the terms as described below:

1. This MOU shall be effective from signing date 21<sup>st</sup> July 2023 to till terminated.
2. Under this MOU ,Peerless Hospital agrees to offer below facilities and value added services to all Faculty, Teaching ,non teaching, and all students of the College along with their dependents fulfilling the terms and conditions:
  - 10% discount on Bed Charges
  - 15% discount on Indoor Investigations/diagnostics.
  - 15% discount on Outdoor Investigations/diagnostics
  - 10% Discount on indoor ot packages.
  - 10% Discount on Medicine purchase from Hospital Pharmacy
  - Free ambulance for Pick-up from Airport fif the patient gets admitted in the Hospital.
  - Hotel/Guest House arrangement at discounted rate.

Terms and Conditions ;

Website : <http://mbbcollege.in/>

email id:mbbcagt2015@gmail.com



(Welfare Trust)

Regd. No. 1997032021  
80G & 12AA REG. NO. AAITA3771EF20210

PS. Dasnagar, Dist. Howrah, West Bengal-711113

Branch Office :

C/o. Balaji Health Care,  
Surya Road, Agartala,-1 Tripura West.

Ph. No. +91 7003698934

E-mail : aimfoundationkolkata@gmail.com

Ref. No. ....

Date :

MEMORANDUM OF UNDERSTANDING ( MOU )

BETWEEN

MAHARAJA BIR BIKRAM COLLEGE AND AiM Foundation

This memorandum of Understanding is signed at Agartala on 21<sup>st</sup> July 2023.

BETWEEN

Maharaja Bir Bikram College having its registered office at agartala, West Tripura-799004 9 hereinafter referred to as MBBC) which expression shall,unless excluded by or repugnant to the context or meaning thereof , mean and include its successors-ininterest,legal representatives, administrators, executors and legal assignees)of the first party.

AND

AiM FOUNDATION having its registered office at Block-E, Flat No. II, Amta Road, Baltikuri, PS. Dasnagar, Dist. Howrah, West Bengal-711113 kolkata and Branch Office at C/o. Balaji Health Care, Surya Road, Agartala, Tripura . which expression shall, unless excluded by or repugnant to the context or meaning thereof , mean and include its successors - in interest, legal representatives, administrators, executors and legal assignees)of the Second party.

MBBC & AiM FOUNDATION reached an understanding to jointly promote special privileges for all Faculty Members, Teaching ,non teaching, and all students of the College along with their dependents.

1. This MOU shall be effective from signing date 21<sup>st</sup> July 2023 to till terminated.
2. Under this MOU ,AiM FOUNDATION agrees to offer below facilities and value added services to all Faculty, Teaching ,non teaching, and all students of the College along with their dependents as below.
  - Free Health Check-up Programme / Camp.
  - Health Awareness Programme.
  - Free Medicine Distribution, Few Necessary Free Test for Under Privilege People as a Part of CSR Activities.
  - Motivational Programme For Young Generation .
  - Stress Management Programme.
  - Free Educational Kit Distribution For Meritorious & Needy Student.
  - Guidance For Higher Education & Counselling.



**Memorandum of Understanding**

Between

**Maharaja Bir Bikram College**  
College Tilla, Agartala West Tripura-799004

And

**The ICFAI University Tripura**  
Agartala-Simna Road, Kamalghat, West Tripura-799210

Signed on this 14<sup>th</sup> day of September, 2023

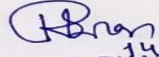
Maharaja Bir Bikram Kishor Manikya Bahadur, the last illustrious king of Tripura was the architect and founder of this pioneering institution "Maharaja Bir Bikram College" of higher learning in the state which was established in the year 1947. Affiliated with the University of Calcutta, the college, since its inception, has maintained a high standard of academic excellence establishing itself as one of the prominent members of the Calcutta University family. The college, which once served as the nucleus of the states own university as a centre of Post-Graduate teaching, is now affiliated with the Maharaja Bir Bikram University. The College is situated at College Tilla, Agartala West Tripura-799004 (hereinafter called as "MBBC"), represented by **Dr. Nirmal Bhadra**, Principal of MBBC, which expression shall unless repugnant to the context or meaning thereof, be deemed to include its successors, legal representative and permitted assigns;

AND

**The ICFAI University Tripura**, a University established under Section 4(2) of The Institute of Chartered Financial Analysts of India University Tripura Act of 2004, enacted by the State of Tripura, having its Campus at Village Kamalghat under Mohanpur Sub Division in West Tripura district-799210 (hereinafter called as "IUT"), represented by Registrar **Dr. A Ranganath**, which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns.

**MBBC and IUT** are independently referred to as 'party, and collectively as "parties". The parties agree to engage into broad spectrum of joint activities in the fields of promotion of educational programmes, Joint Research Activity, Faculty & Student Exchange Programme, Training programmes (SDP & FDP), Collaborative Consultancy & Projects etc.. This MoU

  
Registrar,  
ICFAI University Tripura  
Kamalghat, Tripura (West).

  
14-09-23  
DR. NIRMAL BHADRA  
Principal,  
M.B.B. College  
Agartala, West Tripura.