



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Maharaja Bir Bikram College
• Name of the Head of the institution	Dr. Nirmal Bhadra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03812516728
• Mobile No:	9862973971
• Registered e-mail	mbbc.agt2015@gmail.com
• Alternate e-mail	iqacmbbc2023@gmail.com
• Address	College Tilla. P.O Agartala College
• City/Town	Agartala
• State/UT	Tripura
• Pin Code	799004
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)																		
• Name of the Affiliating University	Maharaja Bir Bikram University, Agartala, Tripura (earlier affiliated to Tripura University, Suryamaninagar, Tripura)																		
• Name of the IQAC Coordinator	Dr. Barnali Dey																		
• Phone No.	9436183002																		
• Alternate phone No.	9862973971																		
• Mobile	9436183002																		
• IQAC e-mail address	iqacmbbc2023@gmail.com																		
• Alternate e-mail address	mbbc.agt2015@gmail.com																		
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.mbbcollege.in/db/common/353.pdf																		
4. Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mbbcollege.in/others/common.php?page=AcademicCalendar&group=student																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>2.74</td> <td>2004</td> <td>16/09/2004</td> <td>15/09/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B+</td> <td>2.55</td> <td>2016</td> <td>16/09/2016</td> <td>15/09/2021</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	2.74	2004	16/09/2004	15/09/2009	Cycle 2	B+	2.55	2016	16/09/2016	15/09/2021
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B+	2.74	2004	16/09/2004	15/09/2009														
Cycle 2	B+	2.55	2016	16/09/2016	15/09/2021														
6. Date of Establishment of IQAC	12/06/2006																		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MBBC	Grant-in-aid, Research and ecological regeneration	Directorate of Biotechnology, Govt. of Tripura	2023, 2 year	82000
MBBC	College Biotech Club	Department of Science, Technology and Environment, Govt. of Tripura.	2021, One Year	25000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	11		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> If yes, mention the amount 			

11. Significant contributions made by IQAC during the current year (maximum five bullets)

As per plan of action set out by the IQAC in the beginning of the academic year, the following significant contributions could be achieved 1. Academic Audit 2. Feedback from students, teachers and Alumni collected, analysed and action taken. 3. Introduction of NCC

as minor subject under NEP, 4. To celebrate Platinum Jubilee of the College in a grand manner and to organize different cultural and sports events along with observance of National and International days. 5. To organize Seminar/Workshop/Conference/lecture series under the guidance of IQAC, MBB College for each department during the period from 01/09/2022 to 31/08/2023.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Academic Audit	1. Completed Successfully.
2. Feedback from students, teachers and Alumni collected, analysed and action taken.	2. Data Collected/analysed and action taken.
3. Introduction of NCC.	3. Introduction of NCC as minor subject under NEP 2020
4. To celebrate Platinum Jubilee of the College in a grand manner and to organize different cultural and sports events along with observance of National and International days.	4. Celebrated Successfully in a grand manner.
5. To organize Seminar/Workshop/Conference/lecture series under the guidance of IQAC, MBB College for each department during the period from 01/09/2022 to 31/08/2023.	5. Conducted with relative success

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	09/10/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	28/04/2023

15. Multidisciplinary / interdisciplinary

The college is affiliated to MBB University, Agartala. The University has adopted CBCS pattern from 2017-18 session and from 2023-2024 session the four years UG program under NEP 2020 has been introduced by the affiliating university. As per the CBCS pattern, the University offers various multi-disciplinary subjects across the streams. For example, English is offered as a compulsory subject for all streams. Likewise, Environmental Science, Physical Education, one modern Indian language are offered to the students of Science, Arts and Commerce. Again 'Media and Communication skill' is offered to both Science and Arts students, Computer science is taught to Science and Commerce students, and Statistics is taught to the students from Science and Commerce streams. As per guidelines and regulations of NEP 2020, different Major, Minor, Interdisciplinary, Skill Enhancement course, Vocational and Value added courses have been introduced from the current session.

16. Academic bank of credits (ABC):

As per the guidelines of NEP 2020, the Academic Bank of Credit (ABC) is going to be implemented by the affiliating University from 2023-2024 sessions to facilitate the academic mobility of the students. Our college is also going to adopt the guidelines for appropriate credit transfer. The college has been following the CBCS pattern but the University has already informed the college about the necessary action to be taken for implementation of ABC from 2023-2024 sessions as per guidelines and regulations of NEP 2020. The college administration and the faculties have already instructed the stakeholder regarding the same.

17. Skill development:

The CBCS curriculum of affiliating University and the four years UG program under NEP 2020 integrates Skill Enhancement Courses for both Major and Minor students with the objective of developing the skills of students in diverse areas. Besides the curriculum, the college also offers additional skill development courses like Mushroom Cultivation, Vermi-composting and Basic Land Surveying etc.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian languages, Arts and Culture through

education is very important and it could effectively be done by integrating Indian Languages, arts and culture into the main curriculum. Accordingly our college has adopted multilingual teaching method at UG and PG level keeping in mind the linguistic diversity of students. However all other languages like Kokborok, Hindi, Sanakrit etc are taught in their respective languages. Besides that the college puts equal emphasis on co-curricular activities like music, drawing, photography, essay writing competitions, celebration of various international and national days and events like international language day, international womens Day, Republic Day, Independence Day, teacher's day, Kokborok language Day, Hindi Diwas to mention some. All these days are celebrated to make the students acquainted with the regional, national and international culture and heritage. It is pertinent to mention here that the college has its own "Centre for Development of Tripura's Culture and Heritage" which enables the students community to enrich themselves with the rich cultural mosaic of different communities living in Tripura.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education is a pedagogical model which entails the reconstruction of curriculum, pedagogy and evaluation process. The college has already following CBCS based pattern of curriculum and multiple pedagogical teaching-learning processes, using smart classrooms and other technological advantages. And from this academic session with the implementation of NEP-2020, the college has taken all the necessary steps along with academic bank of credit (ABC) which is an essential component of NEP-2020. The institute has also adopted both formative and summative evaluation technique to achieve the desire programme and course outcomes. All the faculty members of different disciplines are fully aware of the programme outcomes and course outcomes of their respective subjects and courses. At the end of each semester analysis of Programme Outcomes and Course Outcomes are done by the teachers of each department.

20.Distance education/online education:

Our college is affiliated to MBB University and as per the guidelines of the University, all the class lectures, practical, etc. are to be conducted in physical mode. During Pandemic, we changed the system and adopted virtual mode of teaching-learning by using learning management system like Google Classroom, Google Meet, Google drive etc. Now this virtual mode has been replaced by physical mode and at times even classes are held in blended form too. ICT tools are used by most of the Departments in their teaching-learning process using different platforms like YouTube, WhatsApp

etc. The students are also provided learning contents and other study materials in the college portal besides learning management like Google Classroom. The evaluation process of the college is done in both form i.e., through online and offline on regular basis. At times instant assessment is also conducted through MCQ tests to evaluate students' performance. So, the college uses blended technique (online and offline) in both teaching and evaluation.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	6
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	4319
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File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	884
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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	899
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File Description	Documents
Data Template	View File

3.Academic

3.1	75
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	73
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	63
Total number of Classrooms and Seminar halls	
4.2	43.9921
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	54
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

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Our institution is committed to delivering a meticulously planned and well-documented curriculum to enhance the educational experience for our students. We prioritize strict adherence to the prescribed curriculum, ensuring that it meets the highest educational standards. For the upcoming 2023-24 Academic Calendar, we eagerly embrace the National Education Policy (NEP) curriculum.

To optimize learning experiences, our dedicated educators employ a

structured pedagogical approach, meticulously documenting effective teaching methods. We provide accessible learning materials through our college portal and platforms like Google Classroom, accommodating diverse learning styles.

Beyond traditional classrooms, we foster a dynamic learning environment through workshops, seminars, webinars, invited lectures, and field visits. Recognizing diverse learning paces, we offer extra tutorial classes to accommodate both advanced learners and those needing additional assistance.

Our well-equipped library offers an extensive collection of books, journals, and INFLIBNET resources, enhancing students' academic pursuits. Our comprehensive assessment methods include Vivas, presentations, and home assignments tailored to discipline-specific needs.

Feedback from students and stakeholders drives continuous improvement across teaching methodologies, curriculum development, and support systems. Our institution's dedication to effective curriculum delivery equips students with knowledge and skills for success in an ever-changing world, maintaining our commitment to excellence in education in the 2023-24 Academic Calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mbbcollege.in/others/common.php?page=AcademicCalendar&group=student

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared by the Academic Committee of Teacher's Council adhering to the University Academic Calendar and as per the Teachers Council decisions on the tentative schedule of Continuous Internal Evaluation and plan of actions collected from departments, right before the commencement of the academic year. The common calendar is published in the College website summarizing the academic schedule for the upcoming year, tentative schedule of internal and external examinations, co-curricular and extra-curricular activities.

Also, a centralised schedule for each semester's classes is prepared

by the Academic Committee integrating multiple subject combinations and shared with respective Departments at the commencement of every new semester for them to customise accordingly. The class schedules are displayed in the website as well as in multiple students' notice boards in the college.

The allotment of classes to faculties following UGC guidelines along with distribution of syllabus and curricular activities including evaluation process are decided in the respective Department Meetings also held at the commencement of every new semester. The performance of the students is assessed on a continuous basis by conducting the internal exams as per the MBB University guidelines every semester. Thus, meticulous planning and careful implementation are ensured.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.mbbcollege.in/others/common.php?page=AcademicCalendar&group=student

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human**

Values, Environment and Sustainability into the Curriculum

MBB College follows MBB University syllabi which integrates professional ethics, gender, human values, environment and sustainability into the curriculum. Most subjects have some units on some of these issues while subjects like Philosophy, Sociology, Political Science, Geography, Environmental Science etc have dedicated papers on the issues. All the courses have Research Methodology paper in any one semester of the three-year programme where besides the teaching the nuances of research, emphasis is also made on due references and avoiding plagiarism. In addition, Environmental Studies is a compulsory paper in the First Semester as Ability Enhancement Compulsory Course (AECC) which has focus on environment and sustainability.

The college has volunteer organizations such as the NCC and NSS which regularly organize socially relevant awareness and outreach programmes besides blood donation programmes and cleanliness drives to engage participating students to learn and to engage with socio-cultural issues in a constructive manner.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

324

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.mbbcollege.in/others/common.php?page=IQAC&group=aca

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1861

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

884

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Upon enrolment, students undergo comprehensive counselling sessions, which encompass course information, examination procedures, and

involvement in curricular and extracurricular activities. Teachers, as a mentor, assess students' academic progress through active engagement and communication. They distinguish between advanced and slow learners based on the: Classroom performance evaluation, Analysis of internal assessment results, Monitoring regularity in attendance.

Initiatives tailored for advanced learners include: Organizing tutorial classes to address their questions and concerns, Providing guidance on maximizing the use of the library's resources, Inspiring them by allowing to assist with practical classes for junior students under the guidance of the respective teacher, Nurturing their presentation skills by encouraging them to deliver PowerPoint presentations and lectures in front of their peers with the teacher's presence, Providing guidance for career planning and development, Encouraging their involvement in a wide range of college and state-level activities like quizzes, debates, poster presentations, science exhibitions, conferences, and seminars, Supporting their preparation for university entrance and competitive examinations.

For slow learners, special activities are provided according to their needs, such as: Offering additional tutorial and remedial classes with a specific focus on the subjects in which they require improvement, providing counselling to them to address their specific problems.

File Description	Documents
Link for additional Information	https://www.mbbcollege.in/db/common/412.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4319	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student-centred approaches, including experiential learning, participative learning, and problem-solving methodologies are employed to enrich the learning experiences at this college. A blend of both traditional and contemporary teaching methods is utilized to ensure effective, student-centric and rewarding education.

The curriculum encompasses practical courses designed to equip students with essential skills, foster an understanding of scientific investigation, and cultivate a comprehensive grasp of scientific concept. Students actively engage in seminars and presentations, within the classroom and in various institutional settings beyond their institution. They are encouraged to do field studies.

Students are inspired to participate in activities such as debates, recitations, quizzes, and art competitions, organized by the college itself or by other institutions of state and national levels.

Additionally, students regularly take part in educational and cultural programs initiated by the state government.

A diverse range of pedagogical methods like activity-based learning, group-discussions, viva-voce, and quizzes are employed to motivate and engage students. Departments periodically arrange expert lectures and workshops on topics relevant to their respective fields.

Some departments incorporate project-based learning, which are participatory, discussion-oriented, and demonstration-based. Assignments are allocated to students to promote self-directed learning, problem-solving abilities, skill development, and to evaluate their attainment of learning objectives.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.mbbcollege.in/db/common/413.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We have embraced educational technology to adapt to the digital learning era. Smart classrooms have been used to facilitate interactive learning. Our faculty members leverage ICT tools to modernize the teaching process, utilizing resources such as LCD projectors, laptops, and computers for both presentations and student engagement. The use of PowerPoint presentations is encouraged to enhance the quality of instruction.

In addition to normal class-room teaching, teachers conduct online classes through various ICT-enabled platforms such as Google Classroom, WhatsApp groups, Google Meet, Webex, Zoom etc. Our college organizes national and state-level online webinars featuring distinguished delegates, faculty members, and students.

Student-teacher interaction is fostered through WhatsApp groups, YouTube, and email, facilitating the exchange of syllabi, study materials, official announcements, and regular communication. Additionally, both students and staff can access the Wi-Fi facility available on campus.

Some of the departments offer SWAYAM-NPTEL courses, enhancing the learning opportunities for our students. Our dedicated faculty members continuously update their knowledge by completing online Faculty Development Program courses.

To ensure easy access to educational resources, departments provide E-content in the form of lecture notes, YouTube and website links, and special notes via WhatsApp, with some materials uploaded to the college website for convenient access.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.mbbcollege.in/db/common/414.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

75

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an institution affiliated with MBB University, our college strictly adheres to the university's guidelines for internal assessment. The assessment breakdown consists of 20% for internal assessment and 80% for external assessment. We meticulously follow the university's examination calendar for conducting internal assessments, which cover both theory and practical components.

To ensure fairness and transparency, various assessment methods are employed, including class tests, multiple-choice questions (MCQs), viva voce examinations, assignments, and projects. Students receive advance notification to prepare for these assessments, and we make sure that every student is well-informed about the internal assessment process.

To maintain transparency, objectivity, and impartiality, we engage in open discussions with students about the entire assessment process. The results of internal assessments are prominently displayed on department notice boards and distributed within classrooms. Timely publication of results allows students to receive feedback on their performance and offers them opportunities for improvement. We conduct re-examinations for students who wish to enhance their scores.

In addition, we offer tutorial classes to assist students in addressing areas where they may need improvement. For those encountering challenges or seeking extra guidance, we provide remedial classes to ensure that every student has the support they need to succeed.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mbbcollege.in/db/common/421.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our institution has implemented a highly efficient, multi-tiered system dedicated to addressing concerns related to examinations. This system is meticulously structured, transparent, and time-bound.

Students are given the opportunity to access their internal marks after assessment. Moreover, students can see their assessed answer scripts, assignments, projects with comprehensive feedback and recommendations from their respective teachers. If there is any questions, inconsistencies, queries, or uncertainties, students are encouraged to seek clarification.

We give utmost attention to any legitimate grievances concerning a student's performance in internal evaluations. The Head of the Department and the faculty members of the relevant department prioritize these issues, taking the necessary steps to resolve them promptly.

If a student remains dissatisfied with their performance, they are provided with the option to participate in a re-examination. After addressing all queries, grievances, and conducting re-examinations for willing students, we upload the marks on the university's website.

Furthermore, an examination committee comprised of experienced faculty members is readily available to address any other concerns related to assessments. Despite our diligent and thorough scrutiny, if any errors are detected in the final marksheet, we promptly report them to the university and pursue the matter until a satisfactory resolution is achieved.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mbbcollege.in/db/common/422.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution employs a structured and time-sensitive approach to monitor and assess program outcomes. All program syllabi are accessible on the university website to familiarize students with course content before enrolling in the college. At the outset of each academic session, students receive comprehensive information about program outcomes, program-specific outcomes, and course outcomes during academic counselling sessions for taking informed decisions regarding their choice of subjects. Induction programs are conducted for newly enrolled students in each department to provide detailed explanations of POs, PSOs, and COs. Hard copies of syllabi and learning outcomes are available in departments for the ready convenience. Additionally, students can access this information on the college website, where each department displays its learning objectives. Regular departmental meetings are organized for teachers by the H.O.Ds to ensure that they stay informed about learning outcomes and syllabus updates. The college maintains academic calendar for facilitating effective planning and timely achievement of learning outcomes. Various assessment methods such as university examinations, projects, assignments, internal assessments, and surprise tests are employed to evaluate and document learning outcomes. Tutorial and remedial classes are conducted to support student progress, while a mentoring system ensures careful observation, evaluation, and enhancement of desired outcome.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mbbcollege.in/db/common/348.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution employs a multifaceted approach to assess the achievement of program outcomes and course outcomes among its students. Adhering to the guidelines set forth by M.B.B. University, the college conducts and evaluates end-semester examinations.

Program outcomes are assessed against predefined course achievement criteria determined by the respective programs. 80% of the evaluation is carried out through university examinations, while the

remaining 20% relies on internal assessments administered by the college itself. To align with program outcomes, students are assigned course works and assignments tailored to their specific subjects.

Throughout the academic year, the evaluation process is conducted at the institutional level, featuring unit tests, supplementary exams, viva-voce, classroom presentations, practical assignments, and more. This continuous assessment scheme allows for ongoing measurement of student performance, contributing to the overall understanding of program outcome attainment.

In addition, various departments engage students in different ways to foster practical experience. For instance, some departments with laboratory-based programs encourage fieldwork, projects, and other hands-on activities. Furthermore, feedback from students is actively collected and analysed by the college to further assess program outcome attainment.

This comprehensive and multifaceted evaluation system ensures that students' progress aligns with program and course outcomes, fostering a well-rounded educational experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mbbcollege.in/mbbclog/results.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

899

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.mbbcollege.in/db/common/446.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mbbcollege.in/db/common/420.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.82

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighbourhood community through the NCC and NSS wings and such activities include Disaster Management Training, Swachhata Abhiyan, Awareness programme on Gender Issues and Anti Tobacco awareness, Cleanliness drive, Rescue operations during flood, etc. In this way the college fulfils its social responsibilities besides regular teaching-learning process. During the 2022-2023 academic year number of such activities carried out by the college is four(04).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

140

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college prioritizes the availability and efficient use of its physical infrastructure to foster an environment of educational excellence by incorporating innovative technology tools at the start of each academic year. An assessment is conducted to determine the need for replacing or upgrading to the existing infrastructure based on the suggestions from Department heads. The Development Committee assess these requirements and approves necessary actions following standard procedures for facility creation or procurement. The college has carefully planned and constructed infrastructure that supports both academic and extracurricular activities. This infrastructure encompasses the main building, classrooms, library, laboratories, conference hall, staffroom, auditorium, playground,

garden etc. Additionally the institute boasts a network of large number computers connected via LAN and wifi access across the campus. All the laboratories are equipped with state of the art instruments and equipments.

During holidays, college classrooms are utilized as an IGNOU study centre and as well as examination centre for various competitive examinations as needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mbbcollege.in/others/viewalb.php?id=147

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged in sports and extra-curricular activities. The institute has playground for various sports activities like Football, Cricket, Kabaddi, Kho-Kho and Yoga. Students are trained in sports under the guidance of an Assistant Professor of Physical Education department. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. In this year, On the occasion of Birth Anniversary of the Hockey legend, Major Dhyan Chand, Our College has participated in a One Day Knock-Out Volleyball Tournament at ICFAI University Campus, where our College secured Runner-Up Position. Although the college doesn't have an established yoga centre but every year International Yoga Day is celebrated to create awareness about Yoga which benefits our health and fitness. International Day of Yoga, 2023 was organised by the Department of Physical Education in association with NCC unit and NSS unit on June 21, 2023. A committee for cultural activities has been constituted. The committee conducts various cultural festivals comprising of various cultural events like singing, dancing, and drama etc. The students under the guidance of Cultural committee organize freshers welcome programme, Farewel programme, Saraswati Puja etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mbbcollege.in/others/viewalb.php?id=147

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mbbcollege.in/others/viewalb.php?id=147
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.9921

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is equipped with Library management software named Digilib designed by Sri Ratul Chakraborty, Assistant Professor, Department of Statistics of this college. Library is also equipped with OPAC and now it is used for searching of library resources Features of ILMS includes Digital cataloguing, Lending and borrowing books, Library Membership, Library Summary, Add/Edit Books.

Name of ILMS software: DigiLib

Nature of automation (Fully or Partially): Fully

Year of Automation: 2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://mbbcollege.in/digilib/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the college aim at providing un-interrupted services to all stakeholders, viz., faculty, staff and students. The IT department looks after the overall management of IT facilities across the college campus. The college computer labs are equipped with state of the art computers. Furthermore, there are an adequate number of computers with Internet access and various utility devices strategically placed throughout the college including offices, laboratories, libraries, individual departments and more. Faculty members utilize projectors to enhance their teaching methods incorporating tools such as powerpoint presentations and video lectures. Office staff benefit from the convenience of Wi-fi connectivity for easiest and efficient administrative task. The library is also equipped with browsing facilities to support student for resources and learning. wi-fi coverage extends throughout the entire college campus. Teachers employ various online platforms such as Google meet, zoom and youtube for conducting virtual classes. The administrative sections are equipped with scanners, printers and Xerox machines to meet their document processing needs. Few classrooms are equipped with projectors and data connectivity for ICT enabled teaching. Maintenance and support for all college computers and relative equipment are handled by suppliers under the

supervision and guidance of the IT Department faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mbbcollege.in/others/viewalb.php?id=147

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The proper utilization of college infrastructure, which encompasses classrooms, the library, laboratories, sports facilities, computers, and more, is consistently the collective responsibility of stakeholders, including faculty members, office staff, and students, under the leadership of the college's Principal. All the stakeholders inculcate good practices like keeping the campus clean and plastic-free, regularly using of the dustbins, declaring the campus tobacco-free and smoking-free, switching off electrical equipments when not required, etc. Additionally, stakeholders follow established procedures such as utilizing logbooks for accessing library services, making use of computer labs, and keeping meticulous stock registers for scientific equipment, books, journals, and IT resources. The College development committee plays a vital role in overseeing various aspects of the institution. A designated faculty member serves as the Convener of the committee and is responsible for managing maintenance, repairs, and minor construction projects related to the college buildings. However, major construction, repair, and maintenance of all college infrastructure, such as water supply and power facilities, fall under the jurisdiction of relevant government agencies like the Public Works Department (PWD), Tripura State Electricity Corporation Limited (TSECL), and the Agartala Municipal Corporation(AMC). The library's operations are supervised by the library staff, led by the Head Librarian.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1856

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	https://www.mbbcollege.in/db/notices2/278.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

400

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

400

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

44

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

111

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

36

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students at MBB College participate in various administrative, co-curricular and extracurricular activities in addition to their regular academic work. At present, there is no democratically elected Student Council and the election for the Student Council has not taken place since 2018. Unelected student representatives offer their unrestricted assistance to the student body for its benefit. Student representatives show their support and help in various administrative processes including admission, stipend and fresher's welcome. Many student-centric committees are formed in different academic years in the college whose active engagements geared

towards non-academic students oriented programs like Saraswati Puja, Voluntary Blood Donation Camp, Cultural events, Celebration of World Environment Day, International Yoga Day, "Swachh Bharat Abhiyan" etc. Students active participation are also noticed during the observance of Republic Day to honour the enactment of the Indian Constitution, Independence Day to commemorates the nation's freedom from the British rule and National Voter's Day. The NCC and NSS play significant role in the maintenance of discipline in the campus. Their activities are also visible in the nearby localities. During the celebration of "Azadi Ka Amrit Mahotsav" students representatives played a vital role in promoting the "Har Ghar Tiranga Abhiyan".

File Description	Documents
Paste link for additional information	https://www.mbbcollege.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The M.B.B. College Alumni Association embarked on a dynamic journey throughout the period 1st September, 2022 to 31st August 2023,

engaging in a myriad of activities both within and outside the college campus.

A vibrant rally in Agartala city was held on 5th September, 2022, with the enthusiastic participation of more than 4500 students, staff and alumni members showcased the college's presence in the community.

The Alumni Association distributed fruits among cancer fighters at the Regional Cancer Hospital, Agartala on 6th September, 2022.

The Alumni Association, collaborating with the College distributed educational kits to an orphanage in J.N. Balika Niwas, Agartala on 6th September, 2022.

Demonstrating a commitment to environmental sustainability, the Alumni Association organized a plantation program on 6th September, 2022 within the college campus.

The altruistic spirit of the alumni shone brightly in the successful blood donation drive held on 8th September, 2022. A total of 56 people contributed blood voluntarily in this festival.

The Alumni Association observed International Literacy Day on 8th September 2022 with a poignant memorial lecture, "MBB College: A Journey through the Decades."

The Alumni Association, in collaboration with the college, orchestrated a vibrant three-day cultural program on 5th, 7th and 9th September 2022.

File Description	Documents
Paste link for additional information	https://www.mbbcollege.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "constant pursuit of academic excellence along with augmentation of the spirit of national integrity and inclusiveness. The college relentlessly strives to emerge as a centre of potential excellence".

The mission of the college is -

- To impart quality education for all round development of students,
- To foster a sense of enquiry and innovativeness among the students,
- To develop a sense of community service through extension work,
- To inculcate moral values and leadership qualities among students,
- To nurture the potential of the students and shape their intellectual growth and personality development,
- To sensitize the students on human rights, gender equity and fraternity,
- To groom the students in developing their talents, skills alongwith academics to increase employability and professional accomplishment.

This is being translated through effective governance. The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end.

Various committees comprising members of teaching are involved in curricular and co-curricular affairs and administrative functions of the institution. The Head of the departments are authorised to monitor the routine functions at the departmental level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal being head of the institution plays a crucial role in managing the administrative as well as academic activities of the college and provides necessary directions/guidance. The guidelines/instructions of Government/UGC are implemented effectively.

The Higher Education Department gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfil the vision and mission of the institution.

Committees are appointed for the various academic and co- curricular activities to be conducted in the course of the academic year.

Responsibilities are divided among the various Sub-committees of the Teachers' council. Any programmes to be organised in the college is entrusted to the particular convener, Joint Convener and members. Add committee names outside TC.

This ensures transparency in policy execution. The Head of the Departments monitor the functioning of the various departments.

The academic responsibilities are communicated to the faculty members through regular HOD and staff meetings. There are different administrative sections, like Academic, Establishment, Accounts, Stipend, Cash, Receive & Despatch as also the Library of the college to run the administration of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Improving teaching learning experience -

(a) By enhancing the ICT enabled teaching-learning measures by encouraging the teaching faculty to adapt more ICT tools as teaching methods viz., PPT Presentations, recorded class lectures, displaying of films by the Language/Literature departments, programming C++, Java etc.

(b) Developing e -content for honours paper which are available in college website.

2. Exposure for sports activities -

(a) The department of Physical Education is entrusted with developing sports activities after college hour regularly for all students. With regard to that an open gym has been set up in the college.

(b) Training programmes, seminars, workshops were conducted to enable students to develop the aptitude.

3. Programmes to groom the students for increasing employability -

(a) The placement cell of the college to arrange workshops/seminars/invited speeches by expert from industry, man power and planning, MSME departments to enable students to develop the aptitude for the students according to the requirement to job markets.

(b) Career counselling/ academic counselling/ personal counselling/ psychological counselling to be augmented to boost the self-confidence and self-esteem of the students, also to help them in stress management and mental wellbeing.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies of the College consists of the Principal, the D.D.O (Drawing and Disbursement Officer), the teaching faculty, the non-teaching staff and the students. The Teacher's Council along with its Secretary is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution. There is a Development Committee which comprises of, Convener, all Heads of Departments, Head Librarian, students' representatives as member.

The Principal is assisted by the Heads of the Departments, the Teacher's Council (all teaching faculty) and the Non-Teaching Staff which comprises of the Office Superintendent, Section in -charges of Accounts, Academic, Establishment, Cash, Stipend, Upper and Lower Office Assistants and support staff.

The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance.

The Library organization includes Head Librarian, Librarian, Library sorters and library attendants. Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of the Convenor and its members.

The Grievance Redressal Committee and the Internal Complaints Committee are formed to ensure that no violation of discipline takes place within the College and work towards addressing and settling grievances if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All government schemes are followed for the teaching and non-teaching staffs of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In the April month of every year, all the teaching and non- teaching staff of the college submit their ACRs to the Principal (Head of the Institution) who is also the Reporting Authority. The Reporting Authority then verifies and corroborate the ACRs and submits it for review to the authority of Higher Education Department, Tripura.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a state government institution and hence all internal audits are conducted by the Directorate of Higher Education, Government of Tripura from time to time. External audits are conducted by Accountant General (AG) office of Tripura and Directorate of Audit, Govt. of Tripura. The Principal, the DDO and a few teachers along with the staff of Accounts and Cash Sections attends the meeting with the auditors to satisfy any audit related objections raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3939785

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a development committee constituting faculty members, Head Librarian and students' representatives (02) to decides upon the regular requirement of departments, office, library and also resolves any renovation/construction works required for the college. There is also a Lower Purchase Committee comprising of the Principal, the Drawing and Disbursement Officer of the College, 2 Senior most faculty and an external member from a govt. Office. The college has opted for a process for internal restructuring of system of accounting (PIRSA), which enables the college to spend on the required items as per requisitions submitted by the teachers, office staff and the students of the college. Development Fees received from students are used for developmental purpose of the college, physical and academic facilities are developed for the students. Library, Sports services are strengthened, Laboratories are enhanced and IT infrastructure is increased, field trips are organized. The College follows a cashless system and all payments are made through government Treasury system, PFMS or cheques.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution various quality assurances strategies initiated by the IQAC of the institution and they are- (1) All faculty members are encouraged and supported to participate in orientation, Refresher Course, Faculty Development Programme, Workshops, Seminars and Conferences.

(2) Teachers with Ph.D are also encouraged and motivated to act as research guides for research scholars.(3)Teachers are also supported and encouraged to participate in examination evaluation processes.(4) Regular meetings of IQAC are conducted with fixed agenda and suggestions are taken from all the members of the IQAC for improvement and better implementation of curriculum.

(5) All the teachers are encouraged to use audio-visual teaching aids, charts, models, etc for effective teaching-learning.

File Description	Documents
Paste link for additional information	https://www.mbbcollege.in/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college aims at providing quality education to the students and for fulfilling this objective has adopted practices, which will provide education through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavors of the College in keeping with its vision and mission.

IQAC stresses upon:

1. Conducting Academic Audits Semester wise /annually wherein departments are made to do a SWOC Analysis of their performance based on results, pedagogical methodologies, curriculum implementation and use of ICT based tools and research projects. Based on the audit, the IQAC gives feedback to the Departments.

2. Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms.

Departments are encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.

1. The process of the CAS for the eligible teaching faculty of the college was also initiated by the college. Timely submission of ACRs along with teacher diary were encouraged so that the scheme could be sanctioned at the earliest by the authority.

File Description	Documents
Paste link for additional information	https://www.mbbcollege.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mbbcollege.in/others/common.php?page=IQAC&group=aca
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College ensures equal access of opportunities to all the students irrespective of their gender. To promote gender equity, college has taken following steps:

1. College promotes equality in decision making bodies; as a result of that in different committees of our college, representation of female staffs is reasonably good.
2. The college is continuously conducting the counselling programme for both the male and female students.
3. Sanitary napkin vending machine and sanitary pads disposal machine is installed in the college for the safety of the female students and female teachers.
4. Stop eve-teasing poster/Anti ragging poster/Anti sexual harassment posters with a help line number is displayed at prominent places within the campus.
- 5.. The institution constituted the different committees as per norms laid by University/DHE/UGC: Institution Grievance Redressal Committee, Anti-Ragging Committee, Sexual harassment prevention cell, Disciplinary Committee for the well-being of students and staff in the institution.
6. Girls has common room, separate toilet, changing room etc.

File Description	Documents
Annual gender sensitization action plan	https://www.mbbcollege.in/db/common/439.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mbbcollege.in/db/common/440.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Huge amount of decomposable solid waste is generated in the campus and they are not burnt rather used as a substrate of compost and the compost is used for gardening purpose in the college premises.

Compost pits and Garbage bins are spread across the College campus wherein bio-degradable wastes are allowed to decompose.

Vermicomposting pits are in operation under the supervision of Dept. of Zoology. Green weeds, grasses, waste papers etc. are generally used to produce Vermi-compost which is a bio-fertilizer for agricultural use.

Liquid waste management: Chemical wastes from the laboratories flows to the concrete pit lying underground. The liquid waste generated from the toilets of the college is pneumatically sucked away by the Vacuum truck of the Agartala Municipal Corporation.

Biomedical waste management: Not Required

E-waste management: All types of e wastes are collected from different departments and stored in a separate room. Cartridges of printers are refilled and used.

Waste recycling system: Solid waste is recycled in dept. of Zoology through mini composters and on large scale in the Vermicompost pits.

Hazardous chemicals and radioactive waste management: Not generated in the campus

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**

4. Ban on use of Plastic**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

It's worth mentioning that in the Annual Cultural Programme and other sorts of similar programme, the tribal and non-tribal students participate with their own identities in order to represent diversity of the nation with much applause and recognition.

In this connection college celebrates following programs—

- i) 12th January, National Youth Day, Birthday of Swami Vivekananda.
- ii) 19th January, College observes Kokborok day every year.
- iii) 23rd January, Birthday of Netaji Subhash Chandra Bose
- iv) 26th January, Republic Day observation
- v) 21st February, International Mother language day is celebrated to promote awareness of linguistic and cultural diversity and to promote multi-linguistic ethics among the students.
- vi) International Women Day observed on 8th March in college every year
- vii) Rabindra Jayanti is celebrated on 9th May.
- viii) World Environment Day was observed on 5th June every year.
- ix) 21st June, International Yoga Day observed every year in the morning to develop healthy habit of practicing Yoga,
- x) 15th August, Independence Day
- xi) Teachers' day is observed on 5th September, birthday of Dr.

Sarvepalli Radhakrishnan every year.

xii) 2nd October, Gandhiji"s Birthday

xiii) 1st December World AIDS Day

xiv) 7th December Army Flag Day is observed in the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

i) 25th January, National Voters Day is observed this year.

ii) 26th January, Republic Day observed every year

ii) 15th August, Independence Day is observed with great enthusiasm every year. A large number of students, all teaching and nonteaching staffs remain present in the celebration.

iv) Teachers day is observed on 5th September, birthday of Dr. Sarvepalli Radhakrishnan every year.

v) 2nd October, Gandhiji"s Birthday was observed to develop simplicity, patriotism and ethical values among students

vi) 26th November, Constitution Day is observed every year.

vii) 7th December Army Flag Day is observed in the College, collected some amount against Army Flag that are deposited to Army Relief Fund.

viii) To promote the ideal of Swachh Bharat Abhiyan, NCC and NSS jointly organize cleanliness drives.

xi) Blood donation camp is organized every year through NCC and NSS Units where students, faculty and staff contributed voluntarily by donating blood.

x) Har Ghar Tiranga Abhiyan**xi) Pledge Taking: "Mari Mitti Mera Desh"**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout to bring the mindset of National integration.

1. Independence Day (15th august)

2. Kokborok Day

3. World Heritage Day
4. Foundation Day / Maharajas Birth day
5. National Energy Conservation Day
6. National Youth Day
7. Republic Day (26th January)
8. World Wetlands Day
9. World Water Day
10. International Women's Day
11. International Yoga Day (21st June)
12. Birth anniversary of Sardar Vallabhbhai Patel on 31st October the institution celebrates Rashtriya Ekta Diwas
14. Pledge is taken by staff and students on National Integration Day
15. Kargil Vijay Diwas
16. World Environment Day (5th june)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- 1:

1. Title of the Practice: Skill Development initiatives for students
2. Objective of the Practice: Skill enhancement for better employability.
3. The Context: Providing skills and knowledge through work or other experiences
4. The Practice:
 1. Solid waste Management through Vermitechnology
 2. Mashroom Cultivation
 3. Land Measurement & Cartography
 4. Placement Initiatives
5. Evidence of Success: Students have received awards; College campus is clean and green
6. Problems Encountered and Resources Required: Proper resources, funding technical experts, and training.

Best Practice- II:

1. Title of the Practice: ADMINISTRATIVE REFORMS THROUGH MANAGEMENT INFORMATION SYSTEMS (MIS) SOFTWARE, PIRSA & MOUs
2. Objectives of the Practice: For efficiency and effective functioning.
3. The Context: College MIS software, PIRSA and MoUs are crucial tools for managing administrative and academic works
4. The Practice: to the specific needs of the state education system and integrate with existing processes.
5. Evidence of Success: Our dynamic college website (<http://mbbcollege.in/>) has several modules and Digital Library. MoUs with various institutes also helps the institute to grow keeping the pace with present day needs. Through PIRSA fund management is simplified.
6. Problems Encountered and Resources Required: Proper resources, such as IT support, technical experts, and Funds.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

MBB College provides tremendous thrust and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. Under its Diversity Inclusion and Integration Program, the College during Covid-19 pandemic in 2020, provided a vital support structure to conduct Online Teaching-Learning for the students. The Administration takes a special initiative for providing relaxation for fees and to provide scholarship to the students smoothly. Throughout the year, the NSS and NCC units undertake a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more. Vision of the institution is to mould and empower students in the pursuit of knowledge, values and social responsibility and help them to achieve excellence in various fields, thereby also preparing them to face global challenges. Its rich alumni are speeded all around the world and are globally recognised. Recently college has celebrated its platinum jubilee and as a premier institute of the state college is thriving towards the goal of "Centre of Excellence".

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution is committed to delivering a meticulously planned and well-documented curriculum to enhance the educational experience for our students. We prioritize strict adherence to the prescribed curriculum, ensuring that it meets the highest educational standards. For the upcoming 2023-24 Academic Calendar, we eagerly embrace the National Education Policy (NEP) curriculum.

To optimize learning experiences, our dedicated educators employ a structured pedagogical approach, meticulously documenting effective teaching methods. We provide accessible learning materials through our college portal and platforms like Google Classroom, accommodating diverse learning styles.

Beyond traditional classrooms, we foster a dynamic learning environment through workshops, seminars, webinars, invited lectures, and field visits. Recognizing diverse learning paces, we offer extra tutorial classes to accommodate both advanced learners and those needing additional assistance.

Our well-equipped library offers an extensive collection of books, journals, and INFLIBNET resources, enhancing students' academic pursuits. Our comprehensive assessment methods include Vivas, presentations, and home assignments tailored to discipline-specific needs.

Feedback from students and stakeholders drives continuous improvement across teaching methodologies, curriculum development, and support systems. Our institution's dedication to effective curriculum delivery equips students with knowledge and skills for success in an ever-changing world, maintaining our commitment to excellence in education in the 2023-24 Academic Calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mbbcollege.in/others/common.php?page=AcademicCalendar&group=student

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared by the Academic Committee of Teacher's Council adhering to the University Academic Calendar and as per the Teachers Council decisions on the tentative schedule of Continuous Internal Evaluation and plan of actions collected from departments, right before the commencement of the academic year. The common calendar is published in the College website summarizing the academic schedule for the upcoming year, tentative schedule of internal and external examinations, co-curricular and extra-curricular activities.

Also, a centralised schedule for each semester's classes is prepared by the Academic Committee integrating multiple subject combinations and shared with respective Departments at the commencement of every new semester for them to customise accordingly. The class schedules are displayed in the website as well as in multiple students' notice boards in the college.

The allotment of classes to faculties following UGC guidelines along with distribution of syllabus and curricular activities including evaluation process are decided in the respective Department Meetings also held at the commencement of every new semester. The performance of the students is assessed on a continuous basis by conducting the internal exams as per the MBB University guidelines every semester. Thus, meticulous planning and careful implementation are ensured.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.mbbcollege.in/others/common.php?page=AcademicCalendar&group=student

1.1.3 - Teachers of the Institution participate

B. Any 3 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MBB College follows MBB University syllabi which integrates professional ethics, gender, human values, environment and sustainability into the curriculum. Most subjects have some units on some of these issues while subjects like Philosophy, Sociology, Political Science, Geography, Environmental Science etc have dedicated papers on the issues. All the courses have Research Methodology paper in any one semester of the three-year programme where besides the teaching the nuances of research, emphasis is also made on due references and avoiding plagiarism. In addition, Environmental Studies is a compulsory paper in the First Semester as Ability Enhancement Compulsory Course (AECC) which has focus on environment and sustainability.

The college has volunteer organizations such as the NCC and NSS which regularly organize socially relevant awareness and outreach programmes besides blood donation programmes and cleanliness

drives to engage participating students to learn and to engage with socio-cultural issues in a constructive manner.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

324

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.mbbcollege.in/others/common.php?page=IOAC&group=aca
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1861	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

884

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Upon enrolment, students undergo comprehensive counselling sessions, which encompass course information, examination procedures, and involvement in curricular and extracurricular activities. Teachers, as a mentor, assess students' academic progress through active engagement and communication. They distinguish between advanced and slow learners based on the: Classroom performance evaluation, Analysis of internal assessment results, Monitoring regularity in attendance.

Initiatives tailored for advanced learners include: Organizing tutorial classes to address their questions and concerns, Providing guidance on maximizing the use of the library's resources, Inspiring them by allowing to assist with practical classes for junior students under the guidance of the respective teacher, Nurturing their presentation skills by encouraging them to deliver PowerPoint presentations and lectures in front of their peers with the teacher's presence, Providing guidance for career planning and development, Encouraging their involvement in a wide range of college and state-level activities like quizzes, debates, poster presentations, science exhibitions, conferences, and seminars, Supporting their preparation for university entrance and competitive examinations.

For slow learners, special activities are provided according to their needs, such as: Offering additional tutorial and remedial classes with a specific focus on the subjects in which they require improvement, providing counselling to them to address their specific problems.

File Description	Documents
Link for additional Information	https://www.mbbcollege.in/db/common/412.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4319	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student-centred approaches, including experiential learning, participative learning, and problem-solving methodologies are employed to enrich the learning experiences at this college. A blend of both traditional and contemporary teaching methods is utilized to ensure effective, student-centric and rewarding education.

The curriculum encompasses practical courses designed to equip students with essential skills, foster an understanding of scientific investigation, and cultivate a comprehensive grasp of scientific concept. Students actively engage in seminars and presentations, within the classroom and in various institutional settings beyond their institution. They are encouraged to do field studies.

Students are inspired to participate in activities such as debates, recitations, quizzes, and art competitions, organized by the college itself or by other institutions of state and national levels.

Additionally, students regularly take part in educational and cultural programs initiated by the state government.

A diverse range of pedagogical methods like activity-based

learning, group-discussions, viva-voce, and quizzes are employed to motivate and engage students. Departments periodically arrange expert lectures and workshops on topics relevant to their respective fields.

Some departments incorporate project-based learning, which are participatory, discussion-oriented, and demonstration-based. Assignments are allocated to students to promote self-directed learning, problem-solving abilities, skill development, and to evaluate their attainment of learning objectives.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.mbbcollege.in/db/common/413.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We have embraced educational technology to adapt to the digital learning era. Smart classrooms have been used to facilitate interactive learning. Our faculty members leverage ICT tools to modernize the teaching process, utilizing resources such as LCD projectors, laptops, and computers for both presentations and student engagement. The use of PowerPoint presentations is encouraged to enhance the quality of instruction.

In addition to normal class-room teaching, teachers conduct online classes through various ICT-enabled platforms such as Google Classroom, WhatsApp groups, Google Meet, Webex, Zoom etc. Our college organizes national and state-level online webinars featuring distinguished delegates, faculty members, and students.

Student-teacher interaction is fostered through WhatsApp groups, YouTube, and email, facilitating the exchange of syllabi, study materials, official announcements, and regular communication. Additionally, both students and staff can access the Wi-Fi facility available on campus.

Some of the departments offer SWAYAM-NPTEL courses, enhancing the learning opportunities for our students. Our dedicated faculty members continuously update their knowledge by completing online Faculty Development Program courses.

To ensure easy access to educational resources, departments provide E-content in the form of lecture notes, YouTube and website links, and special notes via WhatsApp, with some materials uploaded to the college website for convenient access.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.mbbcollege.in/db/common/414.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

41

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

75

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an institution affiliated with MBB University, our college strictly adheres to the university's guidelines for internal assessment. The assessment breakdown consists of 20% for internal assessment and 80% for external assessment. We meticulously follow the university's examination calendar for conducting internal assessments, which cover both theory and practical components.

To ensure fairness and transparency, various assessment methods are employed, including class tests, multiple-choice questions (MCQs), viva voce examinations, assignments, and projects. Students receive advance notification to prepare for these

assessments, and we make sure that every student is well-informed about the internal assessment process.

To maintain transparency, objectivity, and impartiality, we engage in open discussions with students about the entire assessment process. The results of internal assessments are prominently displayed on department notice boards and distributed within classrooms. Timely publication of results allows students to receive feedback on their performance and offers them opportunities for improvement. We conduct re-examinations for students who wish to enhance their scores.

In addition, we offer tutorial classes to assist students in addressing areas where they may need improvement. For those encountering challenges or seeking extra guidance, we provide remedial classes to ensure that every student has the support they need to succeed.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mbbcollege.in/db/common/421.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our institution has implemented a highly efficient, multi-tiered system dedicated to addressing concerns related to examinations. This system is meticulously structured, transparent, and time-bound.

Students are given the opportunity to access their internal marks after assessment. Moreover, students can see their assessed answer scripts, assignments, projects with comprehensive feedback and recommendations from their respective teachers. If there is any questions, inconsistencies, queries, or uncertainties, students are encouraged to seek clarification.

We give utmost attention to any legitimate grievances concerning a student's performance in internal evaluations. The Head of the Department and the faculty members of the relevant department prioritize these issues, taking the necessary steps to resolve them promptly.

If a student remains dissatisfied with their performance, they are provided with the option to participate in a re-examination. After addressing all queries, grievances, and conducting re-examinations for willing students, we upload the marks on the university's website.

Furthermore, an examination committee comprised of experienced faculty members is readily available to address any other concerns related to assessments. Despite our diligent and thorough scrutiny, if any errors are detected in the final marksheet, we promptly report them to the university and pursue the matter until a satisfactory resolution is achieved.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mbbcollege.in/db/common/422.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution employs a structured and time-sensitive approach to monitor and assess program outcomes. All program syllabi are accessible on the university website to familiarize students with course content before enrolling in the college. At the outset of each academic session, students receive comprehensive information about program outcomes, program-specific outcomes, and course outcomes during academic counselling sessions for taking informed decisions regarding their choice of subjects. Induction programs are conducted for newly enrolled students in each department to provide detailed explanations of POs, PSOs, and COs. Hard copies of syllabi and learning outcomes are available in departments for the ready convenience. Additionally, students can access this information on the college website, where each department displays its learning objectives. Regular departmental meetings are organized for teachers by the H.O.Ds to ensure that they stay informed about learning outcomes and syllabus updates. The college maintains academic calendar for facilitating effective planning and timely achievement of learning outcomes. Various assessment methods such as university examinations, projects, assignments, internal assessments, and surprise tests are employed to evaluate and document learning outcomes. Tutorial and

remedial classes are conducted to support student progress, while a mentoring system ensures careful observation, evaluation, and enhancement of desired outcome.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mbbcollege.in/db/common/348.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution employs a multifaceted approach to assess the achievement of program outcomes and course outcomes among its students. Adhering to the guidelines set forth by M.B.B. University, the college conducts and evaluates end-semester examinations.

Program outcomes are assessed against predefined course achievement criteria determined by the respective programs. 80% of the evaluation is carried out through university examinations, while the remaining 20% relies on internal assessments administered by the college itself. To align with program outcomes, students are assigned course works and assignments tailored to their specific subjects.

Throughout the academic year, the evaluation process is conducted at the institutional level, featuring unit tests, supplementary exams, viva-voce, classroom presentations, practical assignments, and more. This continuous assessment scheme allows for ongoing measurement of student performance, contributing to the overall understanding of program outcome attainment.

In addition, various departments engage students in different ways to foster practical experience. For instance, some departments with laboratory-based programs encourage fieldwork, projects, and other hands-on activities. Furthermore, feedback from students is actively collected and analysed by the college to further assess program outcome attainment.

This comprehensive and multifaceted evaluation system ensures that students' progress aligns with program and course outcomes,

fostering a well-rounded educational experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mbbcollege.in/mbbclog/results.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

899

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.mbbcollege.in/db/common/446.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mbbcollege.in/db/common/420.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.82

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighbourhood community through the NCC and NSS wings and such activities include Disaster Management Training, Swachhata Abhiyan, Awareness programme on Gender Issues and Anti Tobacco awareness, Cleanliness drive, Rescue operations during flood, etc. In this way the college fulfils its social responsibilities besides regular teaching-learning process. During the 2022-2023 academic year number of such activities carried out by the college is four(04).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

140

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college prioritizes the availability and efficient use of its physical infrastructure to foster an environment of educational excellence by incorporating innovative technology tools at the start of each academic year. An assessment is conducted to determine the need for replacing or upgrading to the existing infrastructure based on the suggestions from Department heads. The Development Committee assess these requirements and approves necessary actions following standard procedures for facility creation or procurement. The college has carefully planned and constructed infrastructure that supports both academic and extracurricular activities. This infrastructure encompasses the main building, classrooms, library, laboratories, conference hall, staffroom, auditorium, playground, garden etc. Additionally the institute boasts a network of large number computers connected via LAN and wifi access across the campus. All the laboratories are equipped with state of the art instruments and equipments.

During holidays, college classrooms are utilized as an IGNOU study centre and as well as examination centre for various competitive examinations as needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mbbcollege.in/others/viewalb.php?id=147

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged in sports and extra-curricular activities. The institute has playground for various sports activities like Football, Cricket, Kabaddi, Kho-Kho and Yoga. Students are trained in sports under the guidance of an Assistant Professor of Physical Education department. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. In this year, On the occasion of Birth Anniversary of the Hockey legend, Major Dhyan Chand, Our College has participated in a One Day Knock-Out Volleyball Tournament at ICFAI University Campus, where our College secured Runner-Up Position. Although the college doesn't have an established yoga centre but every year International Yoga Day is celebrated to create awareness about Yoga which benefits our health and fitness. International Day of Yoga, 2023 was organised by the Department of Physical Education in association with NCC unit and NSS unit on June 21, 2023. A committee for cultural activities has been constituted. The committee conducts various cultural festivals comprising of various cultural events like singing, dancing, and drama etc. The students under the guidance of Cultural committee organize freshers welcome programme, Farewel programme, Saraswati Puja etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mbbcollege.in/others/viewalb.php?id=147

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mbbcollege.in/others/viewalb.php?id=147
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.9921

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is equipped with Library management software named Digilib designed by Sri Ratul Chakraborty, Assistant Professor, Department of Statistics of this college. Library is also equipped with OPAC and now it is used for searching of library resources Features of ILMS includes Digital cataloguing, Lending and borrowing books, Library Membership, Library Summary, Add/Edit Books.

Name of ILMS software: DigiLib

Nature of automation (Fully or Partially): Fully

Year of Automation: 2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://mbbcollege.in/digilib/
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.059	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
15	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the college aim at providing un-interrupted services to all stakeholders, viz., faculty, staff and students. The IT department looks after the overall management of IT facilities across the college campus. The college computer labs are equipped with state of the art computers. Furthermore, there are an adequate number of computers with Internet access and various utility devices strategically placed throughout the college including offices, laboratories, libraries, individual departments and more. Faculty members utilize projectors to enhance their teaching methods incorporating tools such as powerpoint presentations and video lectures. Office staff benefit from the convenience of Wi-fi connectivity for easiest and efficient administrative task. The library is also equipped with browsing facilities to support student for resources and learning. wi-fi coverage extends throughout the entire college campus. Teachers employ various online platforms such as Google meet, zoom and youtube for conducting virtual classes. The administrative sections are equipped with scanners, printers and Xerox machines to meet their document processing needs. Few classrooms are equipped with projectors and data connectivity for ICT enabled teaching. Maintenance and support for all college computers and relative equipment are handled by suppliers under the supervision and guidance of the IT Department faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mbbcollege.in/others/viewalb.php?id=147

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The proper utilization of college infrastructure, which encompasses classrooms, the library, laboratories, sports facilities, computers, and more, is consistently the collective responsibility of stakeholders, including faculty members, office staff, and students, under the leadership of the college's Principal. All the stakeholders inculcate good practices like keeping the campus clean and plastic-free, regularly using of the

dustbins, declaring the campus tobacco-free and smoking-free, switching off electrical equipments when not required, etc. Additionally, stakeholders follow established procedures such as utilizing logbooks for accessing library services, making use of computer labs, and keeping meticulous stock registers for scientific equipment, books, journals, and IT resources. The College development committee plays a vital role in overseeing various aspects of the institution. A designated faculty member serves as the Convener of the committee and is responsible for managing maintenance, repairs, and minor construction projects related to the college buildings. However, major construction, repair, and maintenance of all college infrastructure, such as water supply and power facilities, fall under the jurisdiction of relevant government agencies like the Public Works Department (PWD), Tripura State Electricity Corporation Limited (TSECL), and the Agartala Municipal Corporation (AMC). The library's operations are supervised by the library staff, led by the Head Librarian.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1856

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.mbbcollege.in/db/notices2/278.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

400

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

400

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

44	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

111

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

36

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students at MBB College participate in various administrative, co-curricular and extracurricular activities in addition to their regular academic work. At present, there is no democratically elected Student Council and the election for the Student Council has not taken place since 2018. Unelected student representatives offer their unrestricted assistance to the student body for its benefit. Student representatives show their support and help in various administrative processes including admission, stipend and fresher's welcome. Many student-centric committees are formed in different academic years in the college whose active engagements geared towards non-academic students oriented programs like Saraswati Puja, Voluntary Blood Donation Camp, Cultural events, Celebration of World Environment Day, International Yoga Day, "Swachh Bharat Abhiyan" etc. Students active participation are also noticed during the observance of Republic Day to honour the enactment of the Indian Constitution, Independence Day to commemorates the nation's freedom from the British rule and National Voter's Day. The NCC and NSS play significant role in the maintenance of discipline in the campus. Their activities are also visible in the nearby localities. During the celebration of "Azadi Ka Amrit Mahotsav" students representatives played a vital role in promoting the "Har Ghar Tiranga Abhiyan".

File Description	Documents
Paste link for additional information	https://www.mbbcollege.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The M.B.B. College Alumni Association embarked on a dynamic journey throughout the period 1st September, 2022 to 31st August 2023, engaging in a myriad of activities both within and outside the college campus.

A vibrant rally in Agartala city was held on 5th September, 2022, with the enthusiastic participation of more than 4500 students, staff and alumni members showcased the college's presence in the community.

The Alumni Association distributed fruits among cancer fighters at the Regional Cancer Hospital, Agartala on 6th September, 2022.

The Alumni Association, collaborating with the College

distributed educational kits to an orphanage in J.N. Balika Niwas, Agartala on 6th September, 2022.

Demonstrating a commitment to environmental sustainability, the Alumni Association organized a plantation program on 6th September, 2022 within the college campus.

The altruistic spirit of the alumni shone brightly in the successful blood donation drive held on 8th September, 2022. A total of 56 people contributed blood voluntarily in this festival.

The Alumni Association observed International Literacy Day on 8th September 2022 with a poignant memorial lecture, "MBB College: A Journey through the Decades."

The Alumni Association, in collaboration with the college, orchestrated a vibrant three-day cultural program on 5th, 7th and 9th September 2022.

File Description	Documents
Paste link for additional information	https://www.mbbcollege.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "constant pursuit of academic excellence along with augmentation of the spirit of national integrity and inclusiveness. The college relentlessly strives to emerge as a centre of potential excellence".

The mission of the college is -

- To impart quality education for all round development of students,
- To foster a sense of enquiry and innovativeness among the students,
- To develop a sense of community service through extension work,
- To inculcate moral values and leadership qualities among students,
- To nurture the potential of the students and shape their intellectual growth and personality development,
- To sensitize the students on human rights, gender equity and fraternity,
- To groom the students in developing their talents, skills alongwith academics to increase employability and professional accomplishment.

This is being translated through effective governance. The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end.

Various committees comprising members of teaching are involved in curricular and co-curricular affairs and administrative functions of the institution. The Head of the departments are authorised to monitor the routine functions at the departmental level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal being head of the institution plays a crucial role in managing the administrative as well as academic activities of the college and provides necessary directions/guidance. The guidelines/instructions of Government/UGC are implemented effectively.

The Higher Education Department gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfil the vision and mission of the institution.

Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year.

Responsibilities are divided among the various Sub-committees of the Teachers' council. Any programmes to be organised in the college is entrusted to the particular convener, Joint Convener and members. Add committee names outside TC.

This ensures transparency in policy execution. The Head of the Departments monitor the functioning of the various departments.

The academic responsibilities are communicated to the faculty members through regular HOD and staff meetings. There are different administrative sections, like Academic, Establishment, Accounts, Stipend, Cash, Receive & Despatch as also the Library of the college to run the administration of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Improving teaching learning experience -

(a) By enhancing the ICT enabled teaching-learning measures by encouraging the teaching faculty to adapt more ICT tools as teaching methods viz., PPT Presentations, recorded class lectures, displaying of films by the Language/Literature departments, programming C++, Java etc.

(b) Developing e -content for honours paper which are available in college website.

2. Exposure for sports activities -

(a) The department of Physical Education is entrusted with developing sports activities after college hour regularly for all students. With regard to that an open gym has been set up in the college.

(b) Training programmes, seminars, workshops were conducted to enable students to develop the aptitude.

3. Programmes to groom the students for increasing employability -

(a) The placement cell of the college to arrange workshops/seminars/invited speeches by expert from industry, man power and planning, MSME departments to enable students to develop the aptitude for the students according to the requirement to job markets.

(b) Career counselling/ academic counselling/ personal counselling/ psychological counselling to be augmented to boost the self-confidence and self-esteem of the students, also to help them in stress management and mental wellbeing.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies of the College consists of the Principal, the D.D.O (Drawing and Disbursement Officer), the teaching faculty, the non-teaching staff and the students. The Teacher's Council along with its Secretary is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution. There is a Development Committee which comprises of, Convener, all Heads of Departments, Head Librarian, students' representatives as member.

The Principal is assisted by the Heads of the Departments, the Teacher's Council (all teaching faculty) and the Non-Teaching Staff which comprises of the Office Superintendent, Section in -charges of Accounts, Academic, Establishment, Cash, Stipend, Upper and Lower Office Assistants and support staff.

The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance.

The Library organization includes Head Librarian, Librarian, Library sorters and library attendants. Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of the Convenor and its members.

The Grievance Redressal Committee and the Internal Complaints Committee are formed to ensure that no violation of discipline takes place within the College and work towards addressing and settling grievances if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

All government schemes are followed for the teaching and non-teaching staffs of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In the April month of every year, all the teaching and non-teaching staff of the college submit their ACRs to the Principal (Head of the Institution) who is also the Reporting Authority. The Reporting Authority then verifies and corroborate the ACRs and submits it for review to the authority of Higher Education Department, Tripura.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a state government institution and hence all internal audits are conducted by the Directorate of Higher Education, Government of Tripura from time to time. External audits are conducted by Accountant General (AG) office of Tripura and Directorate of Audit, Govt. of Tripura. The Principal, the DDO and a few teachers along with the staff of Accounts and Cash Sections attends the meeting with the auditors to satisfy any audit related objections raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3939785

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a development committee constituting faculty members, Head Librarian and students' representatives (02) to decides upon the regular requirement of departments, office, library and also resolves any renovation/construction works required for the college. There is also a Lower Purchase Committee comprising of the Principal, the Drawing and Disbursement Officer of the College, 2 Senior most faculty and an external member from a govt. Office. The college has opted for a process for internal restructuring of system of accounting (PIRSA), which enables the college to spend on the required items as per requisitions submitted by the teachers, office staff and the students of the college. Development Fees received from students are used for developmental purpose of the college, physical and academic facilities are developed for the students. Library, Sports services are strengthened, Laboratories are enhanced and IT infrastructure is increased, field trips are organized. The College follows a cashless system and all payments are made through government Treasury system, PFMS or cheques.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution various quality assurances strategies initiated by the IQAC of the institution and they are- (1) All faculty members are encouraged and supported to participate in orientation, Refresher Course, Faculty Development Programme, Workshops, Seminars and Conferences.

(2) Teachers with Ph.D are also encouraged and motivated to act as research guides for research scholars.(3)Teachers are also supported and encouraged to participate in examination evaluation processes.(4) Regular meetings of IQAC are conducted with fixed agenda and suggestions are taken from all the members of the IQAC for improvement and better implementation of curriculum.

(5) All the teachers are encouraged to use audio-visual teaching aids, charts, models, etc for effective teaching-learning.

File Description	Documents
Paste link for additional information	https://www.mbbcollege.in/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college aims at providing quality education to the students and for fulfilling this objective has adopted practices, which will provide education through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular

endeavors of the College in keeping with its vision and mission.

IQAC stresses upon:

1. Conducting Academic Audits Semester wise /annually wherein departments are made to do a SWOC Analysis of their performance based on results, pedagogical methodologies, curriculum implementation and use of ICT based tools and research projects. Based on the audit, the IQAC gives feedback to the Departments.

2. Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms.

Departments are encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.

1. The process of the CAS for the eligible teaching faculty of the college was also initiated by the college. Timely submission of ACRs along with teacher diary were encouraged so that the scheme could be sanctioned at the earliest by the authority.

File Description	Documents
Paste link for additional information	https://www.mbbcollege.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mbbcollege.in/others/common.php?page=IQAC&group=aca
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College ensures equal access of opportunities to all the students irrespective of their gender. To promote gender equity, college has taken following steps:

1. College promotes equality in decision making bodies; as a result of that in different committees of our college, representation of female staffs is reasonably good.
2. The college is continuously conducting the counselling programme for both the male and female students.
3. Sanitary napkin vending machine and sanitary pads disposal machine is installed in the college for the safety of the female students and female teachers.
4. Stop eve-teasing poster/Anti ragging poster/Anti sexual harassment posters with a help line number is displayed at prominent places within the campus.
- 5.. The institution constituted the different committees as per norms laid by University/DHE/UGC: Institution Grievance Redressal Committee, Anti-Ragging Committee, Sexual harassment prevention cell, Disciplinary Committee for the well-being of students and staff in the institution.
6. Girls has common room, separate toilet, changing room etc.

File Description	Documents
Annual gender sensitization action plan	https://www.mbbcollege.in/db/common/439.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mbbcollege.in/db/common/440.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Huge amount of decomposable solid waste is generated in the campus and they are not burnt rather used as a substrate of compost and the compost is used for gardening purpose in the college premises.

Compost pits and Garbage bins are spread across the College campus wherein bio-degradable wastes are allowed to decompose.

Vermicomposting pits are in operation under the supervision of Dept. of Zoology. Green weeds, grasses, waste papers etc. are generally used to produce Vermi-compost which is a bio-fertilizer for agricultural use.

Liquid waste management: Chemical wastes from the laboratories flows to the concrete pit lying underground. The liquid waste generated from the toilets of the college is pneumatically sucked away by the Vacuum truck of the Agartala Municipal Corporation.

Biomedical waste management: Not Required

E-waste management: All types of e wastes are collected from different departments and stored in a separate room. Cartridges of printers are refilled and used.

Waste recycling system: Solid waste is recycled in dept. of Zoology through mini composters and on large scale in the Vermicompost pits.

Hazardous chemicals and radioactive waste management: Not generated in the campus

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**

A. Any 4 or All of the above

3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

It's worth mentioning that in the Annual Cultural Programme and other sorts of similar programme, the tribal and non-tribal students participate with their own identities in order to represent diversity of the nation with much applause and recognition.

In this connection college celebrates following programs-

i) 12th January, National Youth Day, Birthday of Swami Vivekananda.

ii) 19th January, College observes Kokborok day every year.

iii) 23rd January, Birthday of Netaji Subhash Chandra Bose

iv) 26th January, Republic Day observation

v) 21st February, International Mother language day is celebrated to promote awareness of linguistic and cultural diversity and to promote multi-linguistic ethics among the students.

vi) International Women Day observed on 8th March in college every year vii) Rabindra Jayanti is celebrated on 9th May.

viii) World Environment Day was observed on 5th June every year.

ix) 21st June, International Yoga Day observed every year in the morning to develop healthy habit of practicing Yoga,

x) 15th August, Independence Day

xi) Teachers' day is observed on 5th September, birthday of Dr. Sarvepalli Radhakrishnan every year.

xii) 2nd October, Gandhiji's Birthday

xiii) 1st December World AIDS Day

xiv) 7th December Army Flag Day is observed in the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

i) 25th January, National Voters Day is observed this year.

ii) 26th January, Republic Day observed every year

ii) 15th August, Independence Day is observed with great enthusiasm every year. A large number of students, all teaching and nonteaching staffs remain present in the celebration.

iv) Teachers day is observed on 5th September, birthday of Dr. Sarvepalli Radhakrishnan every year.

v) 2nd October, Gandhiji's Birthday was observed to develop simplicity, patriotism and ethical values among students

vi) 26th November, Constitution Day is observed every year.

vii) 7th December Army Flag Day is observed in the College, collected some amount against Army Flag that are deposited to Army Relief Fund.

viii) To promote the ideal of Swachh Bharat Abhiyan, NCC and NSS jointly organize cleanliness drives.

xi) Blood donation camp is organized every year through NCC and

NSS Units where students, faculty and staff contributed voluntarily by donating blood.

x) Har Ghar Tiranga Abhiyan

xi) Pledge Taking: "Mari Mitti Mera Desh"

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout

to bring the mindset of National integration.

1. Independence Day (15th august)
2. Kokborok Day
3. World Heritage Day
4. Foundation Day / Maharajas Birth day
5. National Energy Conservation Day
6. National Youth Day
7. Republic Day (26th January)
8. World Wetlands Day
9. World Water Day
10. International Women's Day
11. International Yoga Day (21st June)
12. Birth anniversary of Sardar Vallabhbhai Patel on 31st October the institution celebrates Rashtriya Ekta Diwas
14. Pledge is taken by staff and students on National Integration Day
15. Kargil Vijay Diwas
16. World Environment Day (5th june)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- 1:

1. Title of the Practice: Skill Development initiatives for students
2. Objective of the Practice: Skill enhancement for better employability.
3. The Context: Providing skills and knowledge through work or other experiences
4. The Practice:
 1. Solid waste Management through Vermitechnology
 2. Mashroom Cultivation
 3. Land Measurement & Cartography
 4. Placement Initiatives
5. Evidence of Success: Students have received awards; College campus is clean and green
6. Problems Encountered and Resources Required: Proper resources, funding technical experts, and training.

Best Practice- II:

1. Title of the Practice: ADMINISTRATIVE REFORMS THROUGH MANAGEMENT INFORMATION SYSTEMS (MIS) SOFTWARE, PIRSA & MOUS
2. Objectives of the Practice: For efficiency and effective functioning.
3. The Context: College MIS software, PIRSA and MoUs are crucial tools for managing administrative and academic works
4. The Practice: to the specific needs of the state education system and integrate with existing processes.
5. Evidence of Success: Our dynamic college website (<http://mbbcollege.in/>) has several modules and Digital Library. MoUs with various institutes also helps the institute to grow keeping the pace with present day needs. Through PIRSA fund

management is simplified.

6. Problems Encountered and Resources Required: Proper resources, such as IT support, technical experts, and Funds.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

MBB College provides tremendous thrust and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. Under its Diversity Inclusion and Integration Program, the College during Covid-19 pandemic in 2020, provided a vital support structure to conduct Online Teaching-Learning for the students. The Administration takes a special initiative for providing relaxation for fees and to provide scholarship to the students smoothly. Throughout the year, the NSS and NCC units undertake a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more. Vision of the institution is to mould and empower students in the pursuit of knowledge, values and social responsibility and help them to achieve excellence in various fields, thereby also preparing them to face global challenges. Its rich alumni are spread all around the world and are globally recognised. Recently college has celebrated its platinum jubilee and as a premier institute of the state college is thriving towards the goal of "Centre of Excellence".

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To implement the National Education Policy 2020 with true sprits.
2. To upgrade centre for development of indigenous culture and heritage with true sprits.
3. To facilitate continuous up gradation and updating of Knowledge and Use of Technology.
4. To give additional thrust to Campus Placements Initiatives.
5. To encourage faculty to Organise Faculty Improvement Programmes, National and International Conferences, Seminars and Workshop etc.
6. To promote better facility of Health Centre in college campus.
7. To make available all Information online on the College website.
8. To achieve the Title "College with Potential for Excellence" which is granted as per the norms laid down by UGC.
9. To implement the recommendations made by Audit Team which conducted Green Audit, Environmental audit and Energy Audit, carried out by the Institution.
10. To foster and strengthen relationship of Alumni with the Institution for betterment of the college.
11. To continue to organize more extension activities for the benefit of the Society and to create awareness on various social issues especially in association with adopted village.
12. To create awareness and initiate measures for Protecting and Promoting clean and green environment for sustainable technologies.
13. Women empowerment through various activities.