

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I.Details of the Institution

1.1 Name of the Institution

Maharaja Bir Bikram College

1.2 Address Line 1

College Tilla

Address Line 2

P.O.: Agartala College

City/Town

Agartala

State

Tripura

Pin Code

799004

Institution e-mail address

mbbc.agt2015@gmail.com,
mbbcollege@rediffmail.com

Contact Nos.

0381-2516728

Name of the Head of the Institution:

Dr. DILIP SARKAR

Tel. No. with STD Code:

0381-2516728

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i) AQAR _ July 2011to June 2012 on 14/10/15
- ii) AQAR_ July 2012 to June 2013 on 14/10/15
- iii) AQAR_ July 2013 to June 2014 on 14/10/15
- iv) AQAR_ July 2014 to June 2015 on 14/10/15

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

--

1.11 Name of the Affiliating University (for the Colleges)

Tripura University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="-"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="06"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes:

i) Meet the Scientist Programme.

ii) Training programme

iii) Workshop

iv) Panel Discussion

v) Awareness Programme

vi) Popular Talk

2.14 Significant Activities and contributions made by IQAC

The following activities by the IQAC were performed during the session 2015-16

i) Two no of meet the Scientist Programs on a) 1st September 2015 and b) 27th November 2015

ii) Seven Days Training programme for skill development of laboratory attendants during 1-7 December, 2015

iii) Training Programme on multimedia use and access to INFLIBNET for faculty members during 4-5 December, 2015.

- iv) Awareness programme on 'Gender Equity' on 11th December 2015
- v) Workshop on 'Quest for Quality of Higher Education in Semester System' on 16th January 2016
- vi) Workshop cum Panel Discussion on 'Women Property Rights: Past and Present' on 27th February 2016
- vii) Workshop on 'Accounting, Finance and Taxation' for faculties and administrative staff during 16-18th February 2016.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action		Achievements	
i)	IQAC has recommended for automation of Central Library	i)	Library has already been automated
ii)	Attempt for re-accreditation of the college	ii)	Date of peer team visit for re-accreditation fixed up.
iii)	Encourage faculties for more and more MRP	iii)	Last year four faculties received MRP from UGC
iv)	Submission of proposals for conducting workshop and seminars.	iv)	Two proposals for seminar have been sanctioned from UGC and ISI
v)	Organize training programme for laboratory attendants to develop their skill	v)	One seven days long training programme on laboratory techniques for attendants was organized
vi)	IQAC recommended for computerization of administration etc	vi)	Sending bulk SMS already been functional
vii)	Expansion of college canteen	vii)	More number of rooms already allotted for canteen
viii)	Publication of college news letter	viii)	2 nd issue already been published
ix)	Special emphasis will be given for conduction of more and more sports	ix)	Intra college cricket tournament, volleyball tournament etc conducted

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body Teachers' Council

Provide the details of the action taken

All the action plans have been placed before the teachers' council and discussion took place among the faculties. Decision has been taken to implement the action plans.

Part-B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	NIL	01	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03	0	01	0

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	-
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

Please see Annexure-I

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi, regulation related matters are decided by the affiliating Tripura University in consultation with Board of Undergraduate Studies where the college faculty members are also involved.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
84	35	20	0	29

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
35	-	20	-	-	-	29	-	84	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

48

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	22	42
Presented papers	04	15	03
Resource Persons	00	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | | |
|------|---|
| i) | Number of smart class rooms have been increased substantially |
| ii) | Conventional system of teaching has also been got improved with the facilitation of white board and dust free chalk |
| iii) | Models, placards, PPT lectures etc are adopted depending on necessities and opportunities of the department |
| iv) | Language laboratory with respect to the English department has come into operation |

2.7 Total No. of actual teaching days

during this academic year

187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar-coded OMR based as initiated by the University
--

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

30

30

30

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	757	-	2.3	28.46	44.44	75.2
B.Sc.	221	-	13.2	39.6	36.34	89.14
B.Com.	232	-	2.97	24.25	59.84	87.06

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC recognizes the catalytic role of the alumni's, parents' bodies to give a proper feedback including the strength and weakness of the prevailing teaching system in a constructive and effective way even the students are also brought under this umbrella. Following the feedbacks of the stake holders the IQAC changes the things in the desired direction.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	03
Others	04

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	56	-	-	-
Technical Staff	19	-	-	-

2.14
Details of
Administrative and
Technical
staff

Criteria-III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging faculty members to undertake research-oriented works or to pursue research related degrees through the intervention of the research committee of the college, recommending leaves for conferences, seminars and workshops, submitting research projects etc. are some of the initiatives of the IQAC in sensitizing/ promoting research climate in the institution.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	37.73	49.47	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	09	04	04
Outlay in Rs. Lakhs	0.40	20.35	5.5	18

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	12	00
Non-Peer Review Journals	00	05	00
e-Journals	05	04	00
Conference proceedings	00	10	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned(in lakhs)	Received (in Lakhs)
Major projects	2013-15	DBT	49.47	37.73
Minor Projects	2015-17	UGC	20.35	12.60
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other (Bio-Tech Hub)	2014-16	DBT	31.60	31.60
Total	-	-	101.42	81.93

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (DBT Hub)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	03	00	09
Sponsoring agencies	Nil	Nil	IQAC	Nil	M.B.B. College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
03				03		

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	0	State level	0
National level	01	International level	0

3.24 No. of Awards won in NCC:

University level	00	State level	02
National level	03	International level	00

3.25 No. of Extension activities organized

University forum	--	College forum	--
NCC	12	NSS	09
		Any other (Science Forum)	03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- i) The college is linked up with numerous extension activities. It encompasses conduction of blood donation camp, free medical and clinical access to some of the residence of the nearby villages, plantation programmes, jungle cutting and sweeping activities both by teachers and taught for a clean and green environment etc.
- ii) For these activities NSS College Unit performs a catalytic rule. For some other activities (such as rescue work and traffic control, blood donation camp etc)
- iii) NCC college Unit has played the similar fiddle. Some of the teachers have made them associated with some social bodies like club, science forum etc and used to give their best outputs according to their ability and interest.
- iv) The College authority has organized "Sit and Draw" competition among the blooming buds of the capital city. In this programme NSS has helped in a big way.
- v) The Students Union Council is also is not lagging behind. They happened to participate in different cultural programme at the state level and even organized drama of social utility at some selected points.
- vi) The Psychology department of the college operates a counseling centre which serves very actively in the indoor and outdoor problems on psychological issues.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	72 Acre	-	State Govt.	72 Acre
Class rooms	55	15	State Govt.	70
Laboratories	43	03	State Govt.	46
Seminar Halls	07	03	State Govt.	10
No. of important equipments purchased (\geq 1-0 lakhs of Rs.) during the current year.	00	-	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	12.72 lakhs	--	UGC, State, RUSA	12.72 lakhs
Others	-	-	-	-

4.2 Computerization of administration and library

- Central library of the college is almost fully automated at present.
- Complete computerization/ automation of administrative tasks is on threshold. However, the admission process of the college is fully automated over the last

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (in Rs.)	No.	Value(in Rs.)	No.	Value(in Rs.)
Text Books	62803	844318	426	144002	63229	988320
Reference Books	26915	316851	110	48665	27025	365516
e-Books	--	--	--	--	--	--
Journals	73	393585	--	--	73	393585
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify) subscription to INFLIBNET N-list.	88065	5000	--	--	88065	5000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others*
Existing	113	06	92	20	04	25	17	125
Added	21	01	42	-	04	-	03	10
Total	134	07	134	20	08	25	20	135

* Laptop, Smart class, Sound system, Language laboratory, Wi-Fi et

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The College authority has initiated a couple of technological up gradation programme pertaining to	
i)	Programme on Laboratory Techniques imparted to Laboratory Staff of the Institution (Dec. 01-07-2015).
ii)	Programme on "Accounting, Finance & Taxation" imparted to office Staff of the Institution (Feb. 16-18, 2016).
iii)	Programme on "Multimedia use and access to INFLIBNET" imparted to teachers of the Institution (Dec. 04-05, 2016).

4.6 Amount spent on maintenance in lakhs :

i) ICT	7.20
ii) Campus Infrastructure and facilities	3.50
iii) Equipments	1.10
iv) Others	0.90
Total:	12.70

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are given multidimensional support as per as feasible for enhancement of their academic progression.

- Financial support: Provision of stipends and scholarship
- Academic support: Conduction of tutorial classes, free access internet, access to IT enabled library etc
- Psychological support: Free counselling and guidance at different levels of their education and specially the problems of adolescence is handled very cautiously by the Psychology department operated counselling cell.
- Support for physical and social development: publication of college magazine, cultural programme, canteen facilities, games and sports etc.

5.2 Efforts made by the institution for tracking the progression

Review of the results (internal and University levels) of the students is given a pivotal importance. The HODs of different departments are convened in a spate of meetings with the Principal. Plans of further improvement are chalked out in a written format and necessary actions are taken. Guardians or parents meet are also convened for making the action more effectively.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3912	00	02	-

(b) No. of students outside the state

41

(c) No. of international student

00

No	%
2854	73.0

Men

No	%
1058	27.0

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2020	916	1301	141	05	4383	1812	774	1194	130	02	3912

Demand ratio 01: 19 Dropout %: 13

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

For increasing the chance of employability of the enrolled students of the institutions the following measures are initiated:

- Tutorial and remedial class
- Workshop on communication skills and general knowledge
- Imparting quality education as per as practicable

No. of students beneficiaries

97

5.5 No. of students qualified in these examinations

NET	03*	SET/SLET	07*	GATE	--	CAT	--
IAS/IPS etc	-	State PSC	17	UPSC	--	Others	09

*Students passing out from this institution get into University to pursue PG courses and then only they appear and qualify in the examinations like NET, SLET, GATE, CAT

5.6 Details of student counselling and career guidance

Some glimpses of students counselling and carrier guidance:

- Soft skill development programme as an integral part of semester system
- Language laboratory for ideal development of English speaking skills
- Introduction with the parents and alumni on carrier issues, options and opportunities
- Efforts to organize campus interview for private employment
- Counselling centres run by department of psychology department prove very effective for giving a healing touch to the psychological victims.

No. of students benefitted

72

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	Accurate data not available

5.8 Details of gender sensitization programmes

There are different committees under the aegis of the Principal which look after the prevention of ragging, sexual harassment in the college campus. Discipline committee and women's cell are also on the fray. Academically speaking the foundation papers in Human Right, Women's Studies etc in the semester system prove to be very beneficial as a long run malady for fighting these social issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs.)
Financial support from institution	-	-
Financial support from government	2210	7490880
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

It is worth mentioning that the grievance redresal and prevention of sexual harassment cell is at high spirit in solving the sensitized problem. A major issue of psycho-physical harassment has been reported by students on 02.12.15 and it has been resolved very effectively.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Enshrined in the college insignia, the motto “विद्ययामृतमश्नुते” or as translated literally “Knowledge is the key to immortality”, stands for the vision with which the institution served society through imparting quality education for over half a century. In the process a set of core values emerged over the years to foster welfare and development of the society in general and the student community in particular. It aims at upliftment of society in particular and humanity in general. Providing affordable education of national standard is of paramount significance. The vision also envisages constant pursuit of academic excellence through curriculum and support programmes. Providing best academic practice along with the augmentation of the spirit of national integrity and fraternity have been the proclamation of the college. Last but not the least, relentless striving to emerge as a centre of potential excellence through dedication and hard work is the prime target of the college.

To achieve the above mentioned vision, an ideal mission is being set, in order to achieve excellence in every sphere. Maharaja Bir Bikram College directs its endeavour to the optimal utilisation of the available resources and the infrastructural facility. It seeks to improve the quality of undergraduate programmes preparing the students to cope up with the ever changing environment. As a result of it, the college attract students of high calibre and competence. The college also endeavours to nurture the sense of social responsibilities and commitment in the student community. Enhancing scholastic acumen and multidimensional efficiency among students besides making them morally sound and strong in a holistic manner is the crux of the mission of the college.

6.2 Does the Institution has a management Information System

The institution has attained a commendable level of management information system.

- Bulk SMS: Bulk SMS are transmitted to the stakeholders on administrative meeting, policies and regulations.
- Admission exercise: Indigenously developed software is operational in the last decade.
- Automated Library: Library being the key organ of an academic institution is almost fully automated at present.
- Teachers council: Teachers council with its different organ participants in the management process as a second fiddle to the Principal
- HODs of different faculties: The HODs meet with the Principal for solving different departmental issues.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum development is facilitated by the experience teachers who happen to be the members of board of studies under TU. Almost thirty teachers of across 24 department of the college have served the curriculum development in this way.

The teachers lease their academic experiences and feedback from alumni and parents to design the curricula in an effective way.

6.3.2 Teaching and Learning

Teaching and learning are improved and made effective in the following way:

- Feedback from students on regular basis
- Provision of facility of two IT enabled library
- Conduction of tutorial and remedial classes as per as possible
- Access to Wi-Fi facilities and smart classrooms etc.

6.3.3 Examination and Evaluation

- The examination conduction committee under the aegis of the teachers' council is accountable to the Principal. It handles the every face associated with the conduction of internal examination. The same committee manages the university examination as per the guidelines as well.
- The evaluation of the answer scripts at the internal level are made by the respective teachers on a rational basis. However the University appoints examiners, scrutinizers, and head examiners on the basis of competence and experience and they are asked to evaluate in coordination and just manner. The secrecy is strictly maintained.

6.3.4 Research and Development

Some of the faculty members are well aspired for research works. At present these have been nine Minor Research Project funded by UGC and one Major Research Project funded by DBT, New Delhi. Access to IT of the departmental levels, well furnished laboratories, automated library etc. Serve the academic zeal's and opportunities of the research experience in a big way.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is almost fully automated. It has lendable stock book with diversity.
- ICT facilities are utilized both for academic and administrative excellence
- 24x7 internet We-Fi zone, smart class room etc are some manifestation
- Four storied new arts building (NAB) and new science building (NSB) represent some of the notable infrastructural expansion in recent times.
- The science laboratories have been continuously upgraded. New and sophisticated tools, instruments and appliances are installed and in the process of installation.

6.3.6 Human Resource Management

Providing leaves, loans to the staff, maintaining ACR of the regular professors, service-book maintenance of the staff, recommending the teachers and the non-teaching staff to career advancement programmes, trainings are some of the measures undertaken by the institution to manage human resource.

6.3.7 Faculty and Staff recruitment

Permanent teaching faculties are recruited by the TPSC and ministerial staff are recruited by the Higher Education Department according to the guidelines set by the state govt.

However guest faculties are engaged by the Institution on the basis of the departmental necessities.

6.3.8 Industry Interaction / Collaboration

The institution is exploring opportunities of industry interaction/ collaboration through alumni meetings.

6.3.9 Admission of Students

The admission process the college is transference and just according to the number of seats available to the departments (Honours and General Level) the aspirants are selected on merit and reservation basis. The confirmed and waiting panels are uploaded to the college wave site. IQAC and admission committee put constant vigil in this process.

6.4 Welfare schemes for

Teaching	Loan , leave, staff welfare fund
Non teaching	Loan , leave, staff welfare fund
Students	Stipend, poor fund

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG	Yes	State Govt.
Administrative	Yes	AG	Yes	State Govt.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating TU has introduced central evaluation system for speedy and effective evaluation of answer script. At the semester system the practices of internal assessment along with external assessment by University have come into vogue.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such efforts are on the anvil.

6.11 Activities and support from the Alumni Association

The alumni association of the college has sufficient passion and efforts to invite a positive change in the administrative and academic profiles of the college. They respond positively when the college required them most.

6.12 Activities and support from the Parent – Teacher Association

The parents and guardians of the students are well responsive in any kind of academic enrichment policies and programmes. However the parents or guardians lying in the remote areas, sometimes fail to response the invitation befittingly despite their fervent desire of participation.

6.13 Development programmes for support staff

The college authority facilitates the academic and non-academic staff to attain continuous up gradation through participation in seminars, symposia, workshop and others similar programmes. However the college strikes a balance in between the enrichment and participation in the capacity build programmes and smooth functioning of the service delivery system of the Institution.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Some highlights on eco-friendly initiatives:

- Green audit has already been completed in collaboration with Tripura Pollution Control Board, Govt. of Tripura
- Gardening and forestation programmes
- Adoption of solar energy for illumination of campus at night
- Adoption of energy conservation module
- Hazardous waste management

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college has gone a far way in adopting some best practices and there has been an accent on the innovative strategies for solving the increasingly complex issues.

- Expansion of computerization at the administrative and academic strata
- Adoption of indigenously innovated software in library and admission process
- Introduction of bulk SMS application in communicating the teachers and the taught on different emerging issues.
- Smart class rooms are model complementary to the traditional class room.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

At the beginning of the academic year the Principal chalks out a comprehensive schemes of actions on a systematic basis for paving way to balanced functioning of administration and academic process. The Principal welcomes constrictive suggestions from HODs, Convener of different committees and some key ministerial staff.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Two of the best practices of the college

- ICT based education system (IT enabled library, smart class room)
- Computerized administrative system (Bulk SMS, salary slip to the employees)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Environmental awareness in a sine quo non of a sustainable living.

- Academic level: At the academic level environmental studies is incorporated as a foundation subject in the newly semester system. Projects on environmental protection and preservation is/are encouraged to the students by various departments.
- Practical level: The college administration keeps a budget for clean and green environment. The NSS unit and sometimes the NCC unit center their nucleus activities around the environmental preservation. In the recently conducted NSS special campaign programme there have been arrangement of eliminated speeches on sustainable environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

The SWOC Analysis is very popular format in understanding the status of a department/ institution/ agency/ organization. In this case the SWOC format is employed for a transparent understanding of the status of this institution.

❖ **STRENGTHS** :

- The college enrolls highest number of students across 03 streams and 24 disciplines.
- The college possesses diversified physical infrastructure with registers the highest slot among the all degree colleges in the state.
- The central library of the college is almost fully automated.
- Wi-Fi connectivity prevails in the campus which is subject to free access.
- The college wears a gorgeous and eco-friendly loop.
- The area of the campus is astoundingly large.
- The college campus serves as a tourism & heritage site in the state .

❖ **WEAKNESS:**

- The college has neither attained premiere status nor autonomy under the public management still now.
- Vocational courses are altogether absent in this college. However some of the vocational are expected to be introduced soon.
- The pass out rates of students are not up to the level of satisfaction, though it quite encouraging.
- The dropout rate still remains an unresolved problem despite efforts to reverse the trend.
- The strength of teaching faculty is less than optima.

❖ **OPPORTUNITIES:**

- The college has such infrastructure that PG courses can be introduced in some of the subjects.
- The research works of the faculties can be strengthened in a big way.
- The infrastructure of the college has opportunity of further expansion. More projects and buildings for academic and administrative purpose can be launched.
- Sports facilities, like starting indoor coaching / training centre, multi-purpose gymnasium may be introduced.
- Some of the science-based subjects with high potential job opportunities like geology, biochemistry, electronics and biotechnology can be introduced here at UG level.
- The practice of campus interview and employment can be persuaded to take place.

❖ **CHALLENGES:**

- Lowering the drop-out rate among the students is a major challenge which remains long unresolved.
- Quality education in true spirit of the term is another challenge which is to be resolved on war footing to enhance the chance of employability of pass outs.
- The financial allocation to the institution is lagging behind the requirement for phenomenon development.
- Number of faculty members is inadequate posing another big challenge for effectual education.
- Inadequate number of ministerial staff constrains the accountability and agility of administration.

8. Plans of Institution for next year

The institution has a myriad of future plans which are enumerated as under:

- The installation of Central Water Treatment Plant in the campus
- Motivation to the faculty members for undergoing Research Projects on a large scale.
- Extension of solar light facility in the ambit of the campus.
- Complete digitization of Central Library.
- Expansion of ICT based class room facilities.
- Beautification of the campus in the ecological spirit.
- Extension of ICT enabled administrative system.
- Expansion of sports opportunities at indoor level.
- Free access of Wi-Fi connectivity and reprography to students and other stakeholders.
- Conduction of International and National seminars, workshops, symposia and other similar educative/ enriching programmes.



Signature of the Coordinator, IQAC

Name Dr. Asish Mitra



Signature of the Chairperson, IQAC

Name Dr. Dilip Sarkar

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
