

**GOVERNMENT OF TRIPURA
MAHARAJA BIR BIKRAM COLLEGE
AGARTALA : TRIPURA**



File No. F.9(85)/IQAC/MBBC/2018

Dated, Agartala, the 1st February 2021

Minutes of the meeting of the IQAC, M.B.B. College held on 01.02.2021

A meeting of core members of Internal Quality Assurance Cell (IQAC) is held today, the 1st February 2021 in the chamber of the Principal to discuss the following items of agenda with Dr. Dipannita Chakraborty, Principal on the chair. Dr. D.C. Hota, Secretary, Teachers' Council is also present in the meeting.

Agenda:

1. Organising Workshop on Progress & Preparation for 3rd cycle of NAAC accreditation.
2. Preparing & submitting AQAR for 2018-19 & 2019-20
3. Organising webinars/seminars/workshops
4. Reformulation of IQAC for 2020-21
5. Miscellaneous

Members present:

- | | |
|---------------------------|---------------------------|
| 1. Dr. Dhruvo Charan Hota | 6. Sri Bikash Debbarma |
| 2. Dr. Sudhan Debnath | 7. Dr. Goutam Ghoshal |
| 3. Dr. Ashis Mitra | 8. Dr. Abhijit Sarkar |
| 4. Dr. Surojit Sengupta | 9. Dr. Sandip Chakraborty |
| 5. Smt Tracy Darlong | 10. Dr. Gourab Roy |


Action Taken Report (of meeting of 15.12.2020):

1. AQAR for 2018-19 & 2019-20 are in process.
2. Academic audit could not be done due to covid19 situation.
3. All faculty members are maintaining Teachers' Diary.
4. Almost all faculty members are uploading study materials in college portal. A few teachers are also uploading PowerPoint presentations and video links from YouTube.
5. Departments are organizing webinars, seminars, etc regularly.
6. Students' seminar could not be organized due to covid19 situation.

Resolutions:

1. It is resolved that Meeting-cum-workshop on Progress & Preparation for 3rd cycle of NAAC accreditation of MBB College will be organised by IQAC on 31st March 2021.
2. All out efforts will be made to complete and submit the two pending AQARs within the stipulated time with the cooperation of all teaching and non-teaching staff of the college.
3. All departments will be encouraged to organise webinars / seminars / workshops.
4. Study materials may be uploaded in the college portal regularly by all teachers.
5. IQAC could not be reconstituted for 2020-21 due to covid situation. The committee is reformulated for the year 2020-21. Official Memo will be issued on 2nd February 2021.

The meeting ended with thanks to the chair.


Principal,
M.B.B. College
Agartala, Tripura