YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	**Maharaja Bir Bikram College**
• Name of the Head of the institution	**Dr. Nirmal Bhadra**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**03812516728**
• Mobile No:	**9862973971**
• State/UT	**Tripura**
• Pin Code	**799004**
2.Institutional status	
• Affiliated / Constitution Colleges	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**

• Name of the Affiliating University	**Maharaja Bir Bikram University**
• Name of the IQAC Coordinator	**Dr. Barnali Dey**
• Phone No.	**9436183002**
• Alternate phone No.	**9862973971**
• IQAC e-mail address	**iqacmbbc2023@gmail.com**
• Alternate e-mail address	**mbbc.agt2015@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.mbbcollege.in/db/common/449.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://www.mbbcollege.in/others/common.php?page=AcademicCalendar&group=student**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.55**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC	**12/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Hindi	**Hindi Lab development**	**NEC**	**2023-24**	**6,00000**
Hindi	**Hindi Lab development**	**NEC**	**2023-24**	**6,00000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	14
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Academic Audit. 2. Feedback from students, teachers and Alumni collected, analysed and action taken. 3. Seminar/Workshop/Conference/Lecture series were organized under the guidance of IQAC, MBB College with various departments during the period from 01/09/2023 to 30/06/2024. 4. IQAC provides Academic Calendar to all the Departments. 5. Green Audit was undertaken for the assessment of Environmental quality in the College campus for the academic year 2023 – 2024.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Academic Audit.	Completed Successfully
2. Feedback from students, teachers and Alumni collected, analysed and action taken.	Data collected/ Analyzed and action taken
3. Seminar/Workshop/Conference/Lecture series were organized under the guidance of IQAC, MBB College with various departments during the period from 01/09/2023 to 30/06/2024.	Conducted with relative success

4. Academic Calendar	IQAC provides Academic Calendar to all the Departments.
5. Green Audit	Green Audit was undertaken for the assessment of Environmental quality in the College campus for the academic year 2023 – 2024.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	31/01/2025

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	04/02/2025

15.Multidisciplinary / interdisciplinary

The college is affiliated to MBB University, Agartala. The University has adopted CBCS pattern from 2017-18 session and from 2023-2024 session the four years UG program under NEP 2020 has been introduced by the affiliating university. As per the CBCS pattern, the University offers various multi-disciplinary subjects across the streams. For example, English is offered as a compulsory subject for all streams. Likewise, Environmental Science, Physical Education, one modern Indian language are offered to the students of Science, Arts and Commerce. Again 'Media and Communication skill' is offered to both Science and Arts students, Computer science is taught to Science and Commerce students, and Statistics is taught to the students from Science and Commerce streams. As per guidelines and regulations of NEP 2020, different Major, Minor, Interdisciplinary, Skill Enhancement course, Vocational and Value added courses have been introduced from the current session.

16.Academic bank of credits (ABC):

As per the guidelines of NEP 2020, the Academic Bank of Credit (ABC) is being implemented by the affiliating University from 2023-2024 sessions to facilitate the academic mobility of the students. Our college is also going to adopt the guidelines for appropriate credit transfer. The college has been following the CBCS pattern but the University has already informed the college about the necessary action to be taken for implementation of ABC

from 2023-2024 sessions as per guidelines and regulations of NEP 2020. The college administration and the faculties have already instructed the stakeholder regarding the same.

17. Skill development:

The CBCS curriculum of affiliating University and the four years UG program under NEP 2020 integrates Skill Enhancement Courses for both Major and Minor students with the objective of developing the skills of students in diverse areas. Besides the curriculum, the college also offers additional skill development courses like Mushroom Cultivation, Vermi-composting and Basic Land Surveying etc.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian languages, Arts and Culture through education is very important and it could effectively be done by integrating Indian Languages, arts and culture into the main curriculum. Accordingly our college has adopted multilingual teaching method at UG and PG level keeping in mind the linguistic diversity of students. However all other languages like Kokborok, Hindi, Sanakrit etc are taught in their respective languages. Besides that the college puts equal emphasis on co-curricular activities like music, drawing, photography, essay writing competitions, celebration of various international and national days and events like international language day, international womens Day, Republic Day, Independence Day, teacher's day, Kokborok language Day, Hindi Diwas to mention some. All these days are celebrated to make the students acquainted with the regional, national and international culture and heritage. It is pertinent to mention here that the college has its own "Centre for Development of Tripura's Culture and Heritage "which enables the students community to enrich themselves with the rich cultural mosaic of different communities living in Tripura.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education is a pedagogical model which entails the reconstruction of curriculum, pedagogy and evaluation process. The college has already following CBCS based pattern of curriculum and multiple pedagogical teaching-learning processes, using smart classrooms and other technological advantages. And from this academic session with the implementation of NEP-2020, the college has taken all the necessary steps along with academic bank of credit (ABC) which is an essential component of NEP-2020. The institute has also adopted both formative and summative evaluation technique to achieve the desire programme and course outcomes. All the faculty members of different disciplines are fully aware of the programme outcomes and course outcomes of their respective subjects and courses. At the end of each semester analysis of Programme Outcomes and Course Outcomes are done by the teachers of each department.

20. Distance education/online education:

Our college is affiliated to MBB University and as per the guidelines of the University, all the class lectures, practical, etc. are to be conducted in physical mode. During Pandemic, we changed the system and adopted virtual mode of teaching-learning by using learning management system like Google Classroom, Google Meet, Google drive etc. Now this virtual mode has been replaced by physical mode and at times even classes are held in blended form too. ICT tools are used by most of the Departments in their teaching -learning process using different platforms like YouTube, WhatsApp etc. The students are also provided learning contents and other study materials in the college portal besides learning management like Google Classroom. The evaluation process of the college is done in both form i.e., through online and offline on regular basis. At times instant assessment is also conducted through MCQ tests to evaluate students' performance. So, the college uses blended technique (online and offline) in both teaching and evaluation.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	11

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	4675

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	893

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	1102

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	72

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	73

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	66
4.2 Total expenditure excluding salary during the year (INR in lakhs)	80,28,727.00
4.3 Total number of computers on campus for academic purposes	62

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution is dedicated to delivering a well-structured and effectively documented curriculum. Since the 2023-24 session, we have adopted the National Education Policy (NEP) alongside the Choice-Based Credit System (CBCS), ensuring a holistic learning experience aligned with university guidelines.

Teaching is systematically planned and documented to enhance instructional effectiveness. Study materials are accessible through the college portal, Google Classroom, and YouTube, catering to diverse learning preferences. Beyond traditional teaching, we enrich academics through workshops, seminars, invited lectures, and field visits, fostering an interactive learning environment.

To support varied learning needs, we offer tutorial classes for both advanced and struggling students. Our well-equipped library, with an extensive collection of books, journals, and INFLIBNET access, alongside departmental libraries, provides a robust research and study environment.

Assessment methods go beyond written exams, incorporating oral tests, presentations, and assignments to deepen subject understanding. Regular feedback from students and stakeholders ensures continuous improvement in teaching and curriculum delivery.

As we approach the 2024-25 academic year, our commitment to academic excellence, innovative teaching, and holistic student development remains steadfast, equipping learners with the skills to thrive in a rapidly evolving world.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**https://www.mbbcollege.in/db/common/744.pdf**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is framed by the MBB University and the Academic Committee of the Teachers' Council incorporates customised one if needed. It incorporates the tentative schedule for Continuous Internal Evaluation and departmental action plans, finalized before the start of the academic year. The comprehensive calendar, summarizing the academic schedule, internal and external examination timelines, and co-curricular and extra-curricular activities, is published on the college website for transparency and accessibility.

A centralized class schedule for each semester, integrating multiple subject combinations, is also developed by the Academic Committee and shared with departments at the beginning of each semester. Departments use this framework to customize their schedules, which are displayed on the website and on student notice boards across the college.

Class allotments to faculty, in adherence to UGC guidelines, along with syllabus distribution and curricular activity planning (including evaluations), are determined in departmental meetings held at the start of each semester. Student performance is assessed continuously through internal examinations conducted every semester as per MBB University guidelines. This structured and collaborative approach ensures meticulous planning and effective implementation of academic activities.

File Description	Documents

Upload relevant supporting documents	**View File**
Link for Additional information	**https://www.mbbcollege.in/db/common/740.pdf**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**View File**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	**View File**
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**View File**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MBB College is committed to instilling professional ethics, gender equality, human values, environmental consciousness, and sustainability throughout its curriculum. Aligned with MBB University's syllabi, these themes are integrated into various courses like Philosophy, Sociology, Political Science, Geography, and Environmental Science, encouraging critical thinking and ethical responsibility.

A key aspect of the curriculum is Research Methodology, ensuring students uphold academic integrity through ethical research practices. The first-semester Environmental Studies course further strengthens awareness of climate change, biodiversity loss, and sustainability, fostering proactive engagement in environmental stewardship.

Beyond academics, experiential learning is promoted through NCC and NSS, offering students hands-on opportunities in community service, leadership development, and social initiatives like awareness campaigns and cleanliness drives. These experiences bridge classroom learning with real-world challenges, reinforcing social responsibility.

MBB College's holistic approach goes beyond textbooks, embedding crucial societal values into education. Graduates emerge as ethically conscious and socially responsible individuals, ready to

drive positive change and contribute meaningfully to their communities.

File Description	Documents
Any additional information	**View File**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

225

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**View File**

Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**View File**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	**https://www.mbbcollege.in/db/common/743.pdf**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1860

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

755

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Upon enrollment, students undergo comprehensive counseling sessions, which encompass course information, examination procedures, and involvement in both curricular and extracurricular activities. Teachers, as part of their mentorship approach, assess students' academic progress through active engagement and communication. They distinguish between advanced and slow learners based on the following criteria:

1.Classroom performance evaluation.

2.Analysis of internal assessment results.

3.Monitoring regularity in attendance.

Specific initiatives are taken for advanced learners which include:

1. Organizing tutorial classes to address their unique questions and concerns.

2. Providing guidance on maximizing the use of the library's resources.

3. Encouraging advanced learners to actively participate in practical sessions alongside junior students under the guidance of the respective teacher.

4. Inspiring them by allowing them to assist with practical classes for junior students under the guidance of the respective teacher.

5. Nurturing their presentation skills by encouraging them to deliver PowerPoint presentations and lectures in front of their peers, with the teacher's presence.

6. Providing guidance for career planning and development.

7. Encouraging their involvement in a wide range of college and state-level activities such as quizzes, debates, poster presentations, science exhibitions, conferences, and seminars.

8. Supporting their preparation for university entrance and competitive examinations.

For slow learners, special activities are provided according to their needs, such as:

1. Offering additional tutorial and remedial classes, with a specific focus on the subjects in which they require improvement.

2. Providing counselling to them to address their specific problems.

File Description	Documents
Link for additional Information	**https://www.mbbcollege.in/db/common/738.pdf**
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers

4675	72

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

MBB college places a strong emphasis on its teaching-learning process. It uses both traditional and modern methods to create an engaging, student-centered environment. Its primary goal is the holistic development of students, grounded in the belief that "knowledge is the key to immortality." To achieve this moto, the college uses experiential, participatory, and problem-solving approaches, and foster long-term growth and learning.

Experiential Learning:

Curriculum includes practical courses that help students acquire essential skills, understand scientific principles through lab works and engage with real-world concepts. Field studies are done which provide students with opportunities to observe and solve environmental and societal issues. Students are encouraged to attend seminars, workshops, both within the institution and outside the institution. The Bioscience departments provide training in mushroom cultivation and vermicomposting.

Participative Learning:

The college motivates students to take part in debates, quizzes, recitations, and art competitions. Expert lectures held periodically, students publish wall magazines, newsletters are also published regularly. Community service activities, like blood donation and health camps, are regularly organized through NCC and NSS.

Problem-Solving Methods:

Case studies, project-based learning, and assignments encourage self-learning and critical thinking, ensuring students to meet their educational objectives.

The college has fully embraced digital learning tools. In addition to regular offline classes, classes are also held through online platforms like Google Classroom, Zoom, and Webex, if necessary. Faculty members utilize ICT tools to improve teaching, and students can access a wealth of online resources to enhance their learning experience.

File Description	Documents
Upload any additional information	**View File**

Link for additional information	**https://www.mbbcollege.in/db/common/739.pdf**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) has greatly enhanced the teaching and learning experience at our college. To keep pace to the digital age, we've incorporated various technological tools into our classrooms. Smart classrooms foster interactive lessons, while teachers utilize equipment like LCD projectors, laptops, and computers to improve presentations and facilitate student engagement. PowerPoint is presentation is also used to make lessons more effective.

In addition to regular offline classes, faculty members conduct online classes through platforms such as Google Classroom, WhatsApp, Google Meet, Webex, and Zoom. The college also organizes online webinars at national and state levels, featuring distinguished speakers, faculty, and students.

Communication between students and Teachers has become more efficient with the use of WhatsApp groups, YouTube, and email, where important materials, announcements, and updates are shared. The campus provides Wi-Fi, ensuring convenient access to online resources for everyone.

Several departments offer SWAYAM-NPTEL courses, broadening learning opportunities for students. Faculty members are encouraged to participate in online Faculty Development Program (FDP) courses to stay updated with new educational trends. Moreover, departments distribute educational materials such as lecture notes, YouTube links, and additional study content via WhatsApp, with some resources also available on the college website for easy access.

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**https://www.mbbcollege.in/db/common/736.pdf**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**View File**
Circulars pertaining to assigning mentors to mentees	**View File**

mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**View File**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	**View File**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

72

File Description	Documents
Any additional information	**View File**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

M.B.B. College, affiliated with MBB University, follows the university's assessment framework, which consists of 20% internal assessment and 80% external assessment in CBCS course. The internal assessment process includes various methods such as class tests, multiple-choice questions (MCQs), viva voce exams, assignments, and projects.

In NEP course, internal and external assessments are divided into 40% and 60%. Among the 40% marks in internal assessment in NEP, 5% is assigned for viva voce, 5% on Attendance, 10% on assignment and 20% on written examination (which is again divided into two components, component one and component two, each containing 10 marks).

Both theoretical and practical components are evaluated as per the university's schedule. Students are informed in advance about these assessments, ensuring clarity and preparation. To maintain fairness and transparency, open discussions with students about the assessment process are encouraged. The Examination Committee publishes schedules via notice boards and WhatsApp groups, and the exams are monitored by faculty invigilators.

Results of internal assessments are published promptly, allowing students to receive constructive feedback. Remedial classes and re-examinations are available to help students to improve. The final semester exams are managed by the university, with the college's examination committee overseeing the process. If any grievances arise in internal examination, students have access to their graded work and can seek clarification or request re-examinations. Issues with external assessments are addressed by the university, with the college ensuring quick resolutions.

File Description	Documents
Any additional information	**View File**
Link for additional information	**NIL**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has established a well-organized, multi-level approach to handle examination-related concerns. This process is clear, transparent, and follows a strict timeline. Students are given timely access to view their internal marks. Evaluated answer sheets, assignments, and projects are made available, accompanied by detailed feedback and suggestions from the respective teachers. Should any student have questions, discrepancies, or confusion, they are encouraged to seek clarification from the instructor.

Any legitimate concerns regarding internal evaluations are taken seriously and promptly addressed by the Head of Department and the faculty members of the concerned department. They prioritize resolving these issues quickly and efficiently. In cases where students are dissatisfied with their results, they are offered the option to reappear for the examination.

Once all queries, grievances, and re-examinations are resolved, the final marks are published on the university website. Additionally, an examination committee, consisting of qualified faculty, is available to resolve any other assessment-related concerns. If, despite thorough checking, an error is found in the

final marksheet, the college immediately informs the university and works actively to ensure the issue is corrected.

File Description	Documents
Any additional information	**View File**
Link for additional information	**https://www.mbbcollege.in/db/common/737.pdf**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

MBB College, Agartala focuses on developing students in a well-rounded manner, ensuring they are equipped with the skills needed for success in today's world. Offering programs in Humanities, Sciences, and Commerce, the college follows a curriculum set by MBB University. Each department creates Program Outcomes (POs) and Course Outcomes (COs) in line with the university's guidelines, and these outcomes are made available on the college website for transparency.

The institution follows a systematic and timely approach to evaluate program outcomes, ensuring accountability and effectiveness. Several strategies are employed to maintain clear communication with both students and faculty:

Academic Counselling: At the start of each academic year, faculty provide students with detailed academic counselling, introducing them to program and course outcomes to guide their academic choices.

Induction Programs: After admission, department-specific programs are held to familiarize students with the learning outcomes of their chosen field.

Documentation Availability: Syllabi and learning outcomes are available in hard copy within departments and are also displayed on the website for easy reference.

Academic Calendar: A detailed academic calendar is provided to ensure timely achievement of learning objectives.

Through these initiatives, MBB College, Agartala fosters an environment of transparency and excellence, preparing students for future success.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	**https://www.mbbcollege.in/others/common.php? page=IQAC&group=aca**

Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At our college, evaluating students' academic progress follows a comprehensive approach aligning with the guidelines of M.B.B. University. The college uses various assessment methods to measure both program and course outcomes.

The evaluation of Program Outcomes (POs) is based on specific criteria defined for each program. 80% of total marks is from examinations conducted by the university itself and 20% is from internal assessments, all conducted in line with the University's rules and timelines.

To assess the achievement of POs, Program Specific Outcomes (PSOs), and Course Outcomes (COs), the college employs both direct and indirect evaluation techniques.

Direct methods include,

End Semester University Exams:

Internal Exams and Assessments.

Indirect methods include,

Feedback Mechanism: The Internal Quality Assurance Cell (IQAC) gathers feedback from both students and faculty, which helps to assess the effectiveness of the teaching and learning process.

Projects and Assignments: In the final semesters, students complete projects and assignments that help to develop practical skills in their field.

Co-curricular Excellence: Achievements in national and state-level activities shows their overall development and the effectiveness of the college's academic programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mbbcollege.in/mbbclog/results.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

728

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**View File**
Paste link for the annual report	**NIL**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mbbcollege.in/db/common/743.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05	

File Description	Documents
Report of the event	**View File**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02	

File Description	Documents
Any additional information	**View File**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05	

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organized social extension activities through NSS unit in the college and adjoining areas. These activities included cleanliness drives (Swachhata Abhiyan) and various awareness campaigns including campaign about AIDS awareness.

File Description	Documents

Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

66

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded

Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`00`

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`01`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college prioritizes the availability and efficient use of its physical infrastructure to foster an environment of educational excellence by incorporating innovative technology tools at the start of each academic year. The Development Committee assess these requirements and approves necessary actions following standard procedures for facility creation or procurement. The college has carefully planned and constructed infrastructure that supports both academic and extracurricular activities. This infrastructure encompasses the main building, classrooms, library, laboratories, conference hall, staffroom, auditorium, playground, garden etc. Additionally the institute boosts a network of large number computers connected via LAN and wifi access across the campus.

During holidays, college classrooms are utilized as an IGNOU study centre and as well as examination centre for various competitive examinations as needed.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://mbbcollege.in/others/viewalb.php?id=147**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged in sports and extra-curricular activities. The institute has playground for various sports activities like Football, Cricket, Kabaddi, Kho-Kho and Yoga. Students are trained in sports under the guidance of an Assistant Professor of Physical Education department. Although the college doesn't have an established yoga centre but every year International Yoga Day is celebrated to create awareness about Yoga which benefits our health and fitness. International Day of Yoga, 2024 was organised by the Department of Physical Education in association with NCC unit and NSS unit on June 21, 2024. A committee for cultural activities has been constituted. The committee conducts various cultural festivals comprising of various cultural events like singing, dancing, and drama etc. The students under the guidance of Cultural committee organize freshers welcome programme, Farewel programme, Saraswati Puja etc.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://mbbcollege.in/others/viewalb.php?id=147**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://mbbcollege.in/others/viewalb.php?id=147**
Upload Number of classrooms and seminar halls with ICT	**View File**

enabled facilities (Data Template)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

80.29

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is equipped with Library management software named Digilib designed by Sri Ratul Chakraborty, Assistant Professor, Department of Statistics of this college. Library is also equipped with OPAC and now it is used for searching of library resources Features of ILMS includes Digital cataloguing, Lending and borrowing books, Library Membership, Library Summary, Add/Edit Books.

Name of ILMS software: DigiLib

Nature of automation (Fully or Partially): Fully

Year of Automation: 2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://mbbcollege.in/digilib/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	**View File**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the college aim at providing un-interrupted services to all stakeholders, viz., faculty, staff and students. The IT department looks after the overall management of IT facilities across the college campus. The college computer labs are equipped with state of the art computers. Furthermore, there are an adequate number of computers with Internet access and various utility devices strategically placed throughout the college including offices, laboratories, libraries, individual departments and more. Faculty members utilize projectors to enhance their teaching methods incorporating tools such as powerpoint presentations and video lectures. Office staff benefit from the convenience of Wi-fi connectivity for easiest and efficient administrative task. The library is also equipped with browsing facilities to support student for resources and learning. wi-fi coverage extends throughout the entire college campus. Teachers employ various online platforms such as Google meet, zoom and youtube for conducting virtual classes. The administrative sections are equipped with scanners, printers and Xerox machines to meet their document processing needs. Few classrooms are equipped with projectors and data connectivity for ICT enabled teaching. Maintenance and support for all college computers and relative equipment are handled by suppliers under the supervision and guidance of the IT Department faculty.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://mbbcollege.in/others/viewalb.php?id=147**

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**View File**

4.3.3 - Bandwidth of internet connection in the Institution

A. ≥ 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.17

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The proper utilization of college infrastructure, which encompasses classrooms, the library, laboratories, sports facilities, computers, and more, is consistently the collective responsibility of stakeholders, including faculty members, office staff, and students, under the leadership of the college's

Principal. All the stakeholders inculcate good practices like keeping the campus clean and plastic-free, regularly using of the dustbins, declaring the campus tobacco-free and smoking-free, switching off electrical equipments when not required, etc. Additionally, stakeholders follow established procedures such as utilizing logbooks for accessing library services, making use of computer labs, and keeping meticulous stock registers for scientific equipment, books, journals, and IT resources. The College development committee plays a vital role in overseeing various aspects of the institution. A designated faculty member serves as the Convener of the committee and is responsible for managing maintenance, repairs, and minor construction projects related to the college buildings. However, major construction, repair, and maintenance of all college infrastructure, such as water supply and power facilities, fall under the jurisdiction of relevant government agencies like the Public Works Department (PWD), Tripura State Electricity Corporation Limited (TSECL), and the Agartala Municipal Corporation(AMC). The library's operations are supervised by the library staff, led by the Head Librarian.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://mbbcollege.in/others/viewalb.php?id=147**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1436

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**View File**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents

e-copies of award letters and certificates	**View File**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Nil

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	**View File**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "constant pursuit of academic excellence along with augmentation of the spirit of national integrity and inclusiveness. The college relentlessly strives to emerge as a centre of potential excellence".

The mission of the college is –

• To impart quality education for all round development of students,

• To foster a sense of enquiry and innovativeness among the students,

• To develop a sense of community service through extension work,

• To inculcate moral values and leadership qualities among students,

• To nurture the potential of the students and shape their intellectual growth and personality development,

• To sensitize the students on human rights, gender equity and fraternity,

• To groom the students in developing their talents, skills along with academics to increase employability and professional accomplishment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end.

Various committees comprising members of teaching are involved in curricular and co-curricular affairs and administrative functions of the institution. The Head of the departments are authorised to monitor the routine functions at the departmental level. Principal being head of the institution plays a vital role in managing the administrative as well as academic activities of the college and provides necessary directions and guidance.The guidelines and instructions of Government/UGC are implemented effectively.

Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year.

Responsibilities are divided among the various Sub-committees of the Teachers' council. Any programme to be organised in the college is entrusted to the particular convener, Joint Convener and members.The Head of the Departments monitor the functioning of the various departments.

The academic responsibilities are communicated to the faculty members through regular HOD and staff meetings. There are different administrative sections, like Academic, Library, Establishment, Accounts, Stipend, Cash, Receive and Dispatch to run the administration of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Improving teaching learning experience –

(a) By enhancing the ICT enabled teaching-learning measures by encouraging the teaching faculty to adapt more ICT tools as teaching methods viz., PPT Presentations

(b) Developing e -content for honours paper which are available in college website.

2. Exposure for sports activities -

(a) The department of Physical Education is entrusted with developing sports activities after college hour regularly for all students. With regard to that an open gym has been set up within the college campus.

(b) Training programmes, seminars, workshops were conducted to enable students to develop the aptitude.

3. Programmes to groom the students for increasing employability -

(a) The placement cell of the college to arrange workshops/seminars/invited speeches by expert from industry, man power and planning, MSME departments to enable students to develop the aptitude for the students according to the requirement to job markets.

(b)Career counseling/ academic counseling/ personal counseling/ psychological counseling to be augmented to boost the self-confidence and self-esteem of the students, also to help them in stress management and mental wellbeing.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**

Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies of the College consists of the Principal, the D.D.O (Drawing and Disbursement Officer), the teaching faculty, the non-teaching staff and the students. The Teacher's Council along with its Secretary is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution. There is a Development Committee which comprises of, Convener, all Heads of Departments, Head Librarian, students' representatives as member.

The Principal is assisted by the Heads of the Departments, the Teacher's Council (all teaching faculty) and the Non-Teaching Staff which comprises of the Office Superintendent, Section in – charges of Accounts, Academic, Establishment, Cash, Stipend, Upper and Lower Office Assistants and support staff.

The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance.

The Library organization includes Head Librarian, Librarian, Library sorters and library attendants. Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of the Convener and its members.

The Grievance Redressal cell and the Internal Complaints Committee is there to ensure that no violation of discipline takes place within the College and work towards addressing and settling grievances if any.

File Description	Documents
Paste link for additional information	**https://www.mbbcollege.in/others/common.php?page=IQAC&group=aca**
Link to Organogram of the Institution webpage	**https://www.mbbcollege.in/administration/organogram.pdf**
Upload any additional information	**View File**

6.2.3 - Implementation of e-governance in areas of operation Administration	**B. Any 3 of the above**

Finance and Accounts Student Admission and Support Examination	

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**View File**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All government schemes are followed for the teaching and non-teaching staffs of the Institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**

Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	**View File**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**View File**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In the April month of every year, all the teaching staff of the college submit their ACRs to the Principal (Head of the Institution) who is also the Reporting Authority. The Reporting Authoritythen verifies andcorroborate the ACRs and submits it for review to the authority of HigherEducation Department, Tripura.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a state government institution and hence all internal audits are conducted by the Directorate of Higher Education, Government of Tripura from time to time. External audits are conducted by Accountant General(AG) office of Tripura and Directorate of Audit, Govt. of Tripura. The Principal, the DDO and a few teachers along with the staff of Accounts and Cash Sections attends the meeting with the auditors to discus any audit related objections raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a development committee constituting faculty members, Head Librarian and two students' representatives to decides upon the regular requirement of departments, office, library and also resolves any renovation/construction works required for the college. There is also a Lower Purchase Committee comprising of the Principal, the Drawing and Disbursement Officer of the College, 2 Senior most faculty and an external member from a govt. Office. The college has opted for a process for internal restructuring of system of accounting (PIRSA), which enables the college to spend on the required items as per requisitions submitted by the teachers, office staff and the students of the college. Development Fees received from students are used for developmental purpose of the college, physical and academic facilities are developed for the students. Library, Sports services are strengthened, Laboratories are enhanced and IT infrastructure is increased, field trips are organized. The College follows a cashless system and all payments are made through government Treasury system, PFMS or cheques.

File Description	Documents

Paste link for additional information	**https://www.mbbcollege.in/db/notices2/386.pdf**
Upload any additional information	**View File**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution various quality assurances strategies have been initiated by the IQAC from time to time and they are- (1) All faculty members are encouraged and supported to participate in orientation, Refresher Course, Faculty Development Programme, Workshops, Seminars and Conferences.

(2) Teachers with Ph.D are also encouraged and motivated to act as research guides for research scholars.(3)Teachers are also supported and encouraged to participate in examination evaluation processes.(4) Regular meetings of IQAC are conducted with fixed agenda and suggestions are taken from all the members of the IQAC for improvement and better implementation of curriculum.

(5) All the teachers are encouraged to use audio-visual teaching aids, charts, models, etc for effective teaching-learning.

File Description	Documents
Paste link for additional information	**https://www.mbbcollege.in/others/common.php?page=IQAC&group=infra**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college aims at providing quality education to the students and for fulfilling this objective has adopted practices, which will provide education through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavors of the College in keeping with its vision and mission.

IQAC stresses upon:

1. Conducting Academic Audits Semester wise /annually wherein departments are made to do a SWOC Analysis of their performance based on results, pedagogical methodologies, curriculum implementation and use of ICT based tools and research projects and publication. Based on the audit, the IQAC gives feedback to the Departments.

2. Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms.

Departments are encouraged to organize Conferences, workshop and Seminars on themes relevant to the educational needs and futuristic growth of the students.

3. The process of the CAS for the eligible teaching faculty of the college was also initiated by the college. Timely submission of ACRs along with teacher diary are encouraged so that the scheme could be sanctioned at the earliest by the authority.

File Description	Documents
Paste link for additional information	**https://www.mbbcollege.in/db/common/733.pdf**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**https://www.mbbcollege.in/db/common/729.pdf**
Upload e-copies of the accreditations and certifications	**View File**
Upload any additional information	**View File**
Upload details of Quality assurance initiatives of the institution (Data Template)	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promoting Gender Equity in the College

The College is dedicated to fostering an inclusive and equitable environment for all students, irrespective of gender. The

institution has implemented the following measures:

Inclusive Decision-Making:

The college upholds gender equality in governance by ensuring fair representation of female staff members in various decision-making bodies and committees.

Counseling Support:

Counseling sessions are provided for both male and female students as needed, addressing their academic, emotional social well-being.

Hygiene and Safety Measures:

To promote health and hygiene, the college has installed sanitary napkin vending machines and sanitary pad disposal units for female students and staff.

Awareness and Prevention Initiatives:

-To maintain a safe and respectful campus environment, the institution prominently displays posters against eve-teasing, ragging, and sexual harassment at key locations.

Committees for Student and Staff Welfare:

In compliance with the guidelines of the University, DHE, and UGC, the college has established essential committees to ensure student and staff well-being, including:

- Women's Grievance Redressal Cell
- Women's Cell
- Anti-Ragging Committee
- Sexual Harassment Prevention Cell
- Disciplinary Committee

The college provides separate common rooms and washroom facilities for male and female students. Additionally, office staff have access to dedicated washrooms, ensuring convenience and comfort for all.

File Description	Documents
Annual gender sensitization action plan	**https://www.mbbcollege.in/db/common/742.pdf**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**7.1.1 photos Safety & Security 7.1.1 any other relevant info**

7.1.2 - The Institution has facilities for alternate sources of energy and energy	B. Any 3 of the above

conservation measures Solar energy   Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following measures are taken :

1. Solid waste management: Huge amount of decomposable solid waste is generated in the campus and they are not burnt rather used as a substrate of compost and the compost is used for gardening purpose in the college premises.

2. Compost pits and Garbage bins are spread across the College campus wherein bio-degradable wastes are allowed to decompose.

3. Vermicomposting pits are in operation under the supervision of Dept. of Zoology. Green weeds, grasses, waste papers etc. are generally used to produce Vermi-compost which is a bio-fertilizer for agricultural use.

4. Liquid waste management: Chemical wastes from the laboratories flows to the concrete pit lying underground. The liquid waste generated from the toilets of the college is pneumatically sucked away by the Vacuum truck of the Agartala Municipal Corporation.

5. E-waste management: All types of e wastes are collected from different departments and stored in a separate room. Cartridges of printers are refilled and used.

6.Waste recycling system: Solid waste is recycled in dept. of Zoology through mini composters and on large scale in the Vermicompost pits.

7.Hazardous chemicals and radioactive waste management: Not generated in the campus

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**View File**

Geo tagged photographs of the facilities	https://mbbcollege.in/others/viewalb.php?id=134
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**View File**
Certification by the auditing agency	**View File**

Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

For promoting tolerance and harmony amongst all communities within the College campus, cultural programmes such as Freshers' Welcome, Saraswati Puja etc. are organized wherein all the students do actively participate. It's worth mentioning that in these programmes, the tribal and non-tribal students participate with their own identities in order to represent diversity of the nation with much applause and recognition.

In this connection college organised the following programmes—

1. 12th January, National Youth Day, Birthday of Swami Vivekananda.
2. Observed Kokborok day
3. 26th January, Republic Day
4. International Women's Day observed on 8th March in the college
5. Rabindra Jayanti was celebrated on 16th May
6. World Environment Day observed on 5th June.
7. 21st June, International Yoga Day observed in the morning to develop healthy habit of practicing Yoga

8. Organised Volleyball Referees Clinic
9. Observed National Sports Day
10. Teachers' day observed on 5th September, birthday of Dr. Sarvepalli Radhakrishnan.
11. 2nd October, Gandhiji's Birthday
12. 1st December, World AIDS Day
13. 7th December, Army Flag Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College regularly organizes various programs to instill constitutional values and responsibilities among students and staff. The events are:

1. National Voters' Day (25th January)—To raise awareness about voting rights and encourage participation in the electoral process.

2. Republic Day—To celebrate the adoption of the Indian Constitution.

3. Independence Day—Observed with great enthusiasm by students, faculty, and staff.

4. Teachers' Day (5th September) — Honoring teachers on the birth anniversary of Dr. Sarvepalli Radhakrishnan.

5. Gandhi Jayanti—To promote Gandhian values of simplicity, patriotism, and ethics.

6. Constitution Day (26th November) — To spread awareness about the importance of the Indian Constitution.

7. Armed Forces Flag Day (7th December) — Donations are collected for the Army Relief Fund.

8. Swachh Bharat Abhiyan — NCC and NSS organize cleanliness drives in and around the college.

9. Blood Donation Camp — Organized annually by NCC and NSS units, encouraging voluntary blood donation.

10. Har Ghar Tiranga Abhiyan — To promote respect and patriotism for the national flag.

11. Pledge-Taking Initiatives — Programs like Meri Mitti, Mera Desh are organized to strengthen national unity.

Through these celebrations, our college ensures that students and staff develop a strong sense of responsibility towards the nation and society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**View File**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**View File**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Maharaja Bir Bikram College actively observes various national and international commemorative days and events to instil a sense of patriotism, social responsibility, and global awareness among students and staff. These celebrations serve as a platform to honour historical milestones, promote cultural and environmental consciousness, and reinforce values of unity, equality, and sustainability. The institution remains committed to fostering a well-rounded educational environment through the observance of these significant occasions. 1. Independence Day (15th August)

2. Republic Day (26th January)

3. Kokborok Day

4. Rashtriya Ekta Diwas (31st October) – Birth anniversary of Sardar Vallabhbhai Patel

5. National Integration Day – Pledge by staff and students

6. **Kargil Vijay Diwas**

7. **World Environment Day (5th June)**

8. **World Heritage Day**

9. **National Energy Conservation Day**

10. **World Wetlands Day**

11. **World Water Day**

12. **International Yoga Day (21st June)**

13. **International Women's Day**

14. **National Youth Day – Birth anniversary of Swami Vivekananda**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**View File**
Any other relevant information	**View File**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College has consistently upheld exemplary standards in promoting institutional values and best practices. Following initiatives were implemented during the academic year 2023-24.

Environmental Sustainability:

- The college actively pursued its goal of a green campus through enhanced tree plantation drives, solid waste management, and the installation of solar panels to reduce carbon footprints.
- A dedicated composting unit for biodegradable waste was established, and eco-friendly practices, like plastic-free zones, were strictly maintained.

Promoting Gender Equity and Inclusivity:

- A series of workshops-awareness programs on gender sensitization, women's empowerment, inclusivity were conducted.
- The Internal Complaints Committee organized regular sessions to address and resolve grievances related to gender issues.

Community Engagement:

- **Extension activities under NSS, NCC units fostered a deep connection with society through cleanliness drives, blood donation and rural health awareness programs.**
- **The college adopted nearby villages for promoting literacy, hygiene awareness, and vocational training.**

Digital Initiatives for Learning:

- **ICT-enabled classrooms were introduced for effective teaching-learning.**

Promotion of Heritage and Culture:

- **Regular cultural programs and heritage walks were conducted to instill pride in the state's rich cultural legacy.**
- **Students and faculty collaborated on research projects focusing on Tripura's unique cultural and historical heritage.**

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**View File**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College embraces Institutional Distinctiveness through its commitment to sustainability and digital innovation. In 2023-24, initiatives like Green and Sustainable Campus, Real-Time Air Quality Monitoring, and the Smart KIOSK Board enhanced environmental consciousness, smart governance, and seamless digital access, reinforcing the college's role as a progressive institution.

Green and Sustainable Campus Initiatives:

The College hosts a unique Local Bamboo Structure E-Auto Stand, established as a pilot survey project by the Municipal Corporation. This eco-friendly initiative promotes sustainability and supports green transportation. As Distinctiveness, it reflects the college's commitment to environmental consciousness and community-driven urban planning.

Real-Time Air Quality Monitoring for a Greener Future:

The College features an AQL Information Board, installed by Agartala Smart City Limited under the Urban Development Department, GoT. This vital initiative provides real-time air quality data, fostering environmental awareness. Recognized as Institutional Distinctiveness, it underscores the college's commitment to sustainability and public health.

Smart KIOSK: Gateway to Digital Information:

The College features a KIOSK, installed by Agartala Smart City Limited under the Urban Development Department, GoT. This essential digital platform provides easy access to State Government updates, College Website. Recognized as Distinctiveness, it enhances transparency, efficiency, and digital connectivity for students and stakeholders.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The M.B.B. College is committed to enhancing its facilities and infrastructure, as well as its environmental sustainability efforts and commitment to accessibility and inclusivity in alignment with NAAC Criterion-7 objectives. The college proposes the following plan of action for the next academic year: 2024-25.

To conduct various programmes individually or jointly with other organizations viz. M.B.B. College Alumni Association etc. such as,

1. The college aims to obtain accreditation (3rd Cycle) from the National Assessment and Accreditation Council (NAAC).

2. To conduct programme on newly introduced NEP.

3. To organize awareness programmes on AIDS, Mental health, and Examination related Stress management.

4. To conduct a programme on Road safety.

5. To organize an awareness programme of Fire safety and other disasters.

6. To conduct extension programmes for community outreach.

7. To conduct extension programmes for community outreach.

8. To conduct Career Counselling Programmes.

9. To organize awareness programme on environmental protection and biodiversity conservation.

10. To organize a program on waste management.

11. To emphasize on skill enhancement and personality development of students.

12. To conduct FDP, Seminar, Workshop, Training Programmes, and Conferences for the faculties, office staff and students.