

No. F.9(82)/RUSA/MBBC/2019/ 1292

Dated, Agartala, the 21<sup>st</sup> November 2023

### TENDER NOTICE

Maharaja Bir Bikram College (MBB College), Agartala invites sealed bids from interested firms for the supply, installation and commissioning of “**Automatic Sanitary Napkin Vending Machine**” of the following quantity.

Sl. No.	Item	Total Qty.	Total Tender Value (including GST & IT)	Date of downloading of Documents	Last date of submission of bid documents
1	<b>Automatic Sanitary Vending Machine</b>	02 (Two)	Rs. 30,000 (Approx.)	w.e.f. 27/11/2023	12/12/2023 @5.00 pm

#### Terms and Conditions:

1. The detailed specifications along with terms and conditions have been set forth in Tender Document, which can be downloaded from the website <https://mbbcollege.in/>. The bid should be submitted along with payment of Tender Fee of Rs 500/- (Non-Refundable) in the form of Bank Draft in favour of Principal, MBB College, Agartala.
2. The Tender should reach the office of the Principal, MBB College, Agartala on or before 12/12/2023 by 5.00 pm. Bids will be opened on the next working day. The Tender is being executed as per Rule 163 of GFR “Two bid system (simultaneous receipt of separate technical and financial bids)”.
3. The Principal, MBB College reserves the right to increase or decrease quantity or reject any or all bids as per GFR.
4. The bidder should have a minimum of three-year experience in supply, and installation of “**Automatic Sanitary Napkin Vending Machine**” in Government Offices/ Colleges/ Universities/ Schools/ Private establishments, etc. The relevant papers with regard to experience should be attached along with the tender.
5. The Contractor will keep the rates and quality, as per the agreement.
6. The delivery shall be completed within 30 (thirty) days from the date of issue of the supply order.
7. Before the last date for submission of Tenders, the Tender Inviting authority preserves the right to modify any of the contents of the Tender Notice, and Tender Documents by issuing amendment/ addendum.
8. No advance payment will be made. Payment will only be made after the successful execution of the supply order and supply is received on satisfying quality, standards and all terms and conditions laid down in the tender and supply order. Statutory

  
21-11-23

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deductions from the bill, namely Income Tax & GST will be deducted as applicable at the source.

9. Bidders are required to provide a guarantee to the Tendering Authority regarding the existence of a local service centre in Agartala for the brand of item they are offering. The information, including the service centre's address and contact number, should be submitted on the official letterhead of the manufacturer.
10. The tendering Authority reserves the right to accept or reject any tender including the lowest bid or cancel the whole tender process without assigning any reason.



Principal 21-11-23.

MBB College  
Agartala

# Specification for Supply & Installation of Automatic Sanitary Vending Machine:

SL NO	Particulars	Proposed Quantity	Estimated Amount	Basic Generic Specification
1	<b>Automatic Sanitary Vending Machine</b>	02	Rs. 30, 000/	1. Product details – Alloy steel, aluminium and corrosion free due to high class powder coating. 2. Storage Capacity – 100 individual napkins of any size (S, M, L) 3. Operational Method – Coin acceptor, Automatic 4. Technology – Aluminium coin acceptor with sensor 5. Cabinet/Door construction – made of CRC Anti-corrosive powder coated steel (MS). 6. Vending Mechanism – Vend one sanitary napkin when coin is inserted. 7. Digital display for stock position 8. Automatic coin return due to no stock/power failure 9. Low power consumption 10. Battery backup 11. Predetermined timeout facility 12. Mounting type – wall mounting.


## IMPORTANT GUIDELINES AND ELIGIBILITY CRITERIA

1. The specifications, detailed terms and conditions and bidding proforma can be downloaded from the college website <https://mbbcollege.in/>
2. The tender shall be submitted in two separate envelopes.

The First Envelope shall consist of –

- (i) A non-refundable Tender Fee of Rs. 500/- (Rupees Five Hundred Only) in the form of Bank Draft in favour of Principal, MBB College, Agartala.
- (ii) Duly filled and signed proforma for Technical Bid (Annexure I) (Attached with signed copy of Experience Certificate, PAN, Aadhar and Voter ID, GST Registration Certificate etc).

The Financial Bid (Annexure II) will be enclosed in the Second Envelope, which will only be opened after confirming the validity of the technical bid.

  
 21-11-23

**ANNEXURE- I**  
Government of Tripura  
Department of Higher Education  
**Maharaja Bir Bikram College**  
Agartala, Tripura (W) – 799004  
Email: [mbbc.agt2015@gmail.com](mailto:mbbc.agt2015@gmail.com), Ph: (0381)-2516728

**TENDER DOCUMENT FOR SUPPLY OF “AUTOMATIC SANITARY VENDING MACHINE”**  
**PROFORMA FOR TECHNICAL BID**

1. Name of the Tenderer :
2. Father’s/Mother’s Name :
3. Phone Number :
4. Email Address :
5. Permanent Address :
- (Attach copy of proof)
6. Total years of Experience :
7. Details of Experience :
- (Attach copy of certificates)

Sl. No.	Details of latest three contract	Period (Date/Month/Year)	Office/Institute Type (Govt./Semi Govt./Private)
1			
2			
3			

8. Details of Bank Draft for both non-refundable fee (Tender fee) in favour of Principal, MBB College, Agartala  
(i) Tender fee :

I have carefully read all the terms and conditions given in the tender document and I will abide by all of them.

(Signature of the Tenderer with Date & Stamp)

## ANNEXURE- II

Government of Tripura  
Department of Higher Education  
**Maharaja Bir Bikram College**  
Agartala, Tripura (W) – 799004  
Email: [mbbc.agt2015@gmail.com](mailto:mbbc.agt2015@gmail.com), Ph: (0381)-2516728

### TENDER DOCUMENT FOR SUPPLY OF “AUTOMATIC SANITARY VENDING MACHINE”

#### PROFORMA FOR FINANCIAL BID

Sl. No.	Item	Brand	Qnt. (Nos.)	Price/Unit in Rs. Basic Price	GST @18% (Rs.)	IT @2% (Rs.)	Tender Value (Rs.)
1	2	3	4	5	6	7	8=(5+6+7)
1							

(Signature of the Tenderer with Date & Stamp)